Minutes of the meeting held on Wednesday, 6th November 2013 at 6:00pm in the Old Senate Room, Irwin Street Building.

Present: Adjunct Professor Warren Kerr AM (Warden), Mr Paul McCann AM (Deputy Warden), Clinical Professor Lesley Cala, Mr Colin Campbell-Fraser, Mr Terrence Cheong, Ms Devon Cuneo, Mr Ashok Desai, Mr Clifford Gillam, Professor Richard Harper, Mr Arthur Hiemstra, Mr Robert Johnson, Dr Susan King, Dr Doug McGhie, Mr Ian Passmore OAM, Dr Taiwo Sanusi, Mr Jonathan Strauss, Ms Tracy Taylor and Ms Pauline Tremlett.

By Invitation: Ms Hilary Silbert (Senator) and Mr Cameron Barnes (Guild President)

Apologies: David Hodgkinson (Immediate Past Warden) and Mr Simon Dawkins (Senator)

Leave of Absence: Mr Paul Appleton, Mr Chuan Ong, Dr Fran Pesich and Dr Zarin Salter.

Ms Juanita Perez, Convocation Officer, as Executive Officer.

The Warden, Adjunct Professor Warren Kerr AM, declared the meeting open at 6:03pm.

1. APOLOGIES AND APPROVAL OF LEAVES OF ABSENCE

There were 4 requests for leaves of absence received prior to this meeting.

It was

Resolved 58/13

That Leave of Absence be granted for Mr Paul Appleton, Mr Chuan Ong, Dr Fran Pesich and Dr Zarin Salter.

Proposed: Ms Pauline Tremlett
Seconded: Ms Tracy Taylor

An apology was received from Mr Simon Dawkins.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the Council of Convocation meeting of Wednesday, 2nd October 2013 was contained in Attachment A of the agenda papers for this meeting.

Ms Hilary Silbert commented that section 9.2 of the minutes of the October meeting required editing to remove the words “for various reasons (red tape)” from the minutes. Ms Silbert explained that there was only one reason for the difficulty in giving the award to UWA which was that the University did not usually accept ‘one-off’ prizes.
It was

**Resolved 59/13**

That the minutes of the Council of Convocation meeting held on Wednesday, 2\textsuperscript{nd} October 2013 be accepted subject to amending a sentence in Section 9.2 to now read:

"GWWA encountered difficulty in providing this award to UWA and that if it were not for the efforts of Professor Cala in setting up regulations to administer the award, the GWWA award would not have been provided to UWA."

Proposed: Mr Arthur Hiemstra  
Seconded: Mrs Pauline Tremlett

3. **BUSINESS ARISING FROM THE MINUTES**

3.1 **Amendments to Governance Arrangement Paper**

At the last meeting of Council in October, Mrs Pauline Tremlett raised the issue of the attendance of representatives of the Development and Alumni Relations Office (DAR) in Convocation Council sub-committees. Mrs Tremlett commented that attendance should be by invitation and not be considered as a right. This was agreed by Council. The Governance Arrangements have therefore been amended to reflect this change and circulated to Council. A copy of the amended Governance Arrangements paper was contained at **Attachment B** of the agenda papers of this meeting for Council’s information.

3.2 **Consideration of UWA Statute 11**

The Warden, Deputy Warden and Treasurer have had a series of meetings regarding proposed amendments to Statute 11 regarding academic dress. The Warden indicated that matters regarding Statute 11 will be covered by Mr Paul McCann AM, Deputy Warden in his capacity as Convenor of the Statutes Committee, at Item 9.1 of the agenda.

3.3 **Sending emails to all graduates**

At the last Council meeting, Dr Fran Pesich described the difficulties encountered in sending email invitations for the SOM to all graduates. The Warden has since discussed the logistics required to send email invitations to all members of Convocation. As a result, processes are now in place to facilitate this mode of communication so that it can happen on a routine basis.

4. **WARDEN’S REPORT**

The Warden, Adjunct Professor Warren Kerr AM took his report as read. The Warden’s report appeared at **Attachment C** of the agenda of this meeting.

The Warden highlighted that much of the activities of the past month focused on the preparations of the Convocation Awards Ceremony and the Senate Dinner. The Warden thanked to Professor Lesley Cala, Ms Tracy Taylor and Ms Juanita Perez for organising the Awards Ceremony. The Warden commented that success of these events were a credit to Convocation.
UWA Sports Awards

The Warden and Professor Lesley Cala attended the UWA Sports Awards on behalf of Convocation where the Warden presented the Sports Star of the Year Award. This award is funded by Convocation.

Honours Committee

The Warden has received positive responses to his invitations to form an Honours Committee. The Warden is in the process of arranging a meeting of this Committee which will be held during November.

5. GUILD PRESIDENT’S REPORT

The Guild President Mr Cameron Barnes spoke to his report. A copy of his report was contained in Attachment D of the agenda of this meeting.

In addition to his report, the Guild President reported on some new developments in the Guild.

Guild Regulations and Reforms

The Guild President, Mr Cameron Barnes, reported that they have spent most part of this year reviewing statutes and regulations regarding the Guild and was pleased to announce that they have recently passed wholesale reforms to their regulations.

Composition of Guild Council

The Council passed successful changes to enfranchise residential students department formally within their structure. They also gave voting positions on Council to Postgraduate Students Association President, the International Students Director and an Aboriginal and Torres Strait Islander Students' representative.

Department Reforms

The Council also merged a few committees that had overlapping activities as well as created some new committees. The Guild has also reformed their department structures.

Disciplinary regulations

The Guild Council recently overhauled disciplinary regulations which were out-dated.

Operational Priorities Plan

The Guild now has an Operational Priorities Plan (OPP) established. This OPP is strategically aligned with the University’s OPP.

The Guild President also reported that the Guild is concerned that policies of the new federal government Minister for Education, Christopher Pyne may impact on Guild student services.

The Guild President excused himself from the Council meeting at 6.30pm after delivering his report.
6. **TREASURER’S REPORT**

The Treasurer, Dr Fran Pesich was not able to be present at the meeting. The Treasurer’s report was tabled at the meeting and is contained in Attachment A of these minutes. The Warden asked if there were any questions. As there were no queries, it was agreed to accept the Treasurer’s report as tabled.

7. **REPORT OF ISSUES OF RELEVANCE FROM SENATE**

Mr Simon Dawkins was not present at the meeting but sent in some points that he thought might be of interest to Councillors following the statements by the Chancellor at the Convocation Senate Dinner held on Monday, 4 November 2013.

- **Research.** The recent Senate meeting continued its discussion of balancing research intensive programs and teaching. On the one hand research intensity stretches funding and on the other requires a boost to teaching programs to receive the additional funding to support research. Only ANU receives additional funding from the Commonwealth to support pure research. This has also meant a strategic approach to modestly increasing international enrolments.

- **Committed vs uncommitted funds.** There is a squeeze on the level of funds available to UWA that are not pre-committed and therefore flexible enough to invest in strategic initiatives. Even obtaining generous donations can be demanding of the universities' resources. There has to be considerable thought given to how these donations are governed and managed.

- **Centenary fund.** This $400 million campaign has been launched with $180 million already achieved before the launch. It is considered essential that almost half of the target is reached before the official launch. Mr Dawkins indicated that the Forrest Fund of $65M is a remarkable achievement for the University and was acknowledged by the PM who attended the official launch in Winthrop Hall.

- **Education Futures.** Alec Cameron the Acting Senior DVC at UWA delivered a paper at the Senate meeting based on the VC's futures paper. It was very well received by Senate and provides a guide to how UWA intends to prosecute its education role. A video will also be available soon which highlights some changes taking place on campus. Professor Cameron indicated his willingness to talk to Convocation Council about all these issues.

- **Efficiency Dividend.** The Executive has required all areas of the university to deliver an "efficiency dividend", the actual quantity will be revealed to departments in the forthcoming weeks prior to a final University Budget being handed down next February. The interesting aspect of this dividend is that it will be applied differentially with administration being required to deliver up a higher proportion of the savings than other parts of UWA. A functional review is also in play at the moment and it is expected that new alignment of functions across departments and other areas of the university will provide these additional efficiencies.
Ms Hilary Silbert reported that Professor Dawn Freshwater has been appointed as the new Senior Deputy Vice-Chancellor and will take office early in 2014. She is currently Pro-Vice Chancellor Organisational Effectiveness at the University of Leeds in the UK.

She also indicated that the State Cabinet recently met at UWA and one of the matters discussed was the proposed amalgamation of local Government Councils resulting in the inclusion of UWA in the City of Perth. At present the University’s Crawley campus was subject to three separate local council jurisdictions - Nedlands, Subiaco and Perth.

8. NEW BUSINESS

8.1 Resignation of Dr Judith Owen

The Warden reported that he received a letter of resignation from Dr Judith Owen on 21st October 2013 indicating that due to on-going health issues she has been unable to fully contribute to Council and therefore felt it better to make way for a more productive member.

8.2 Replacement on Council

The resignation of Dr Owen resulted in one vacancy on the Council. The Warden invited nominations to fill the vacancy on Council with a term to run until the next elections in March 2014. The Council nominated Mr James Paparo who is a former member of Council and who still actively contributes to the activities of the Council and its sub-committees. Following discussions,

It was

Resolved 60/13

That the Mr James Paparo be invited to fill the vacancy on Council until the March 2014 elections per Statute 9.

Proposed:     Mrs Pauline Tremlett
Seconded:    Dr Susan King

8.3 Report from the Strategic Plan Working Group

The Warden reported that the Working Group have held two meetings to consider the Vision, Purpose, Mission and Roles of Convocation. A draft of the statements prepared by the Working Group was contained in Attachment E of the agenda of this meeting for discussion by Council. The Warden invited comments on the draft statements so that these could be considered at the next meeting of the Strategic Plan Working Group.

The following comments were made on the draft Vision statement:

The community of graduates committed to the advancement of the University

It was suggested that this could be restated as:

A community of graduates committed to the advancement of the University
However, while it was recognised that graduates form the majority of Convocation’s members, it was felt that it was important to ensure that any statement did not overlook the other members of Convocation.

The following comments were made on the draft **Purpose** statement:

**Linking graduates with their University**

It was suggested that this need to emphasise that the purpose of Convocation was maintain a connection forged when the graduates were students at UWA. The proposed statement didn’t reflect this continuum. It should imply that the purpose of Convocation is “to maintain the link between graduates and their University”.

The following comments were made on the draft **Mission** statement:

**To champion the University that is internationally recognised for excellence in teaching, research and community service**

It was suggested that this should be restated to convey what Convocation can do for its members rather than the University. It was also felt that the draft Mission statement was emotionally cold. It needed to reflect more of the heart and soul of Convocation with an emphasis on “engagement”.

The following comments were made on the draft **Role** statements:

**Membership Role**

It was suggested that this could be better restated as the **Membership Interaction Role**

All the remainder of the role statements and their descriptors were accepted.

The Warden thanked members of Council for this feedback and indicated that he would convene another meeting of the Working Group to consider these comments.

(At this point, Ms Hilary Silbert excused herself from the meeting at 7.00pm to attend another meeting.)

9. COMMITTEES AND WORKING GROUPS

9.1 Statutes Committee

The Convenor of the Statutes Committee, Mr Paul McCann AM, spoke to his report. A copy of the Statutes Committee report was contained in **Attachment F** of the agenda of this meeting.

**Conduct of the 2014 Convocation Elections**

Mr McCann reported that the proposed arrangements for the outsourcing of the 2014 Convocation Elections were satisfactory to the University and the Western Australian Electoral Commission.

It was therefore
Resolved 61/13

to outsource the 2014 Elections for members of Convocation and the Senate to the Western Australian Electoral Commission, to be conducted in accordance with the Act and Statutes 9 and 12.

Proposed: Mr Paul McCann
Seconded: Dr Susan King

Proposed changes to Statute 11: Academic Dress

Mr McCann gave a brief overview of the proposed changes to Statute 11. A copy of the proposed changes to Statute 11 was tabled at the meeting. This document provided by Director of Student Administration, Mr Jon Stubbs, comprised the original statute, and a clean and a marked-up version of the proposed changes to the statute. A copy of the proposed changes to Statute 11 is contained at Attachment B of this set of minutes.

Mr McCann reported that the Statutes Committee considered the proposed changes to be logical and well thought-out. However, the Committee noted that the sequence and headings for the Masters and Doctorates degrees appeared to be complex and could be simplified. The Committee held discussions with the University regarding this aspect. A new simplified sequence and wording was developed with the concurrence of the Director of Student Administration as an amendment to the Senate proposal.

The Statutes Committee recommended to Council the following amendments to the Senate-proposed Statute 11, for acceptance:

1. Amend the heading of clause 11 to remove the term Professional Practice Master’s Degrees;
2. Amend the heading of clause 12 to read “Other Doctorates”; and
3. Re-list and re-number the award types in the following sequence:
   12. Doctor of Philosophy
   13. Other Doctorates
   14. Higher Doctorates

Given the nature of the proposed amendments to this particular statute (Statute 11: Academic Dress) being required by the introduction of new course in 2012, and the circumstances surrounding the timelines, it was:

Resolved 62/13

That Council accept the recommendation of the Statutes Committee to:

1. accept the changes to Statute 11 Academic Dress as put forward from Senate, and
2. submit an amendment of the wording of the headings and sequence of award types as noted above,
to Senate with a request that the Senate consider adopting the amended wording.

Proposed: Mr Paul McCann  
Seconded: Dr Susan King

Professor Lesley Cala indicated that she had been informed that the University was intending to tender the right to provide gowns at graduation ceremonies. She expressed concern that Graduate Women WA who had supplied gowns and regalia for many years would now have to tender to provide this service. She indicated that students have always had the opportunity to select their own suppliers, whether it is Graduate Women WA or Regalia Craft Inc. Mrs Pauline Tremlett concurred indicating that Graduate Women WA used the funds from these activities to provide scholarships and prizes to students of this University. The Warden offered to find out more information regarding this proposal.

**Proposed amendments to Statute 9 and Statute 12**

Mr McCann tabled proposed amendments to Statute 9 and Statute 12 for Council to review. Councillors were requested to submit their comments to Mr McCann directly. The Statutes Committee will consider comments received at their next committee meeting and will submit a recommendation regarding proposed changes to Statute 9 and 12 at the next meeting of Convocation Council.

**9.2 Awards Committee**

The Convenor of the Awards Committee, Clinical Professor Lesley Cala, spoke to her reports. A copy of her original report was contained at Attachment G of the agenda papers for this meeting. Professor Cala also tabled an addendum to her original report which is contained in Attachment C of this set of minutes.

Following consideration of these reports, it was

**Resolved 63/13**

that a representative from UWA Sport and Recreation Association be invited as an observer with no voting rights, to attend the monthly meeting of Convocation Council and/or provide a report.

The inaugural observer would be Pino Monaco, President of the UWA Sports and Recreation Association.

Proposed: Professor Lesley Cala  
Seconded: Mr Colin Campbell-Fraser

The Warden will write a formal letter to the UWA Sports Association and Mr Pino Monaco to invite him to attend the next Convocation Council meeting.

**Convocation Prizes**

Professor Cala reported that despite numerous attempts, she has had no success in obtaining any response from the Business School and the School of Indigenous Studies regarding
Convocation prizes. In light of the new course structures in 2012, the Council of Convocation decided to award one Convocation Prize per school. Each school would provide an updated set of criteria for the prize. There has been no response from these two schools to date.

School of Indigenous Studies

The Convenor advised the Executive Dean of the School, Winthrop Professor Jill Milroy of the fact that it seemed the School had not so far availed itself of accepting one prize from Convocation, to which it had been entitled on the new distribution of one prize per School. The process to follow to obtain permission from Senate was provided in some detail. A communication was sent on 5th July and again on the 9th October but to date no response has been received.

The Warden has offered to contact Professor Milroy if no reply has been received by next week.

The Deputy Warden, Mr Paul McCann AM, moved a motion of thanks to Professor Lesley Cala and the Awards Committee for the excellent outcome of the Awards Ceremony. The motion was carried unanimously.

9.3 Outreach Committee

The Convenor of the Graduate Outreach Committee, Ms Tracy Taylor, reported on the following:

Awards Ceremony

Ms Taylor suggested that the Awards Ceremony be held at the Lawrence Wilson Art Gallery (LWAG) next year. The Council has held various events in LWAG in the past. Although the art gallery does not hold the same prestige as the Prescott Room, the gallery has greater seating capacity compared to the Prescott Room. In the case of attendees that arrive early to the event, the LWAG, with its beautiful artworks and surrounds will provide for entertainment or talking points prior to the event.

Convocation Senate Dinner

Ms Taylor invited comments and feedback on the Convocation Senate Dinner held on Monday, 4th November 2013. The beverage tab of $1000 needed to be raised as the limit was reached before main course was served. As a Centenary initiative, a Convocation Centenary medallion was presented to past Wardens of Convocation in appreciation of their services to Convocation. However, a presentation to Mr John Gillett, a former Warden of Convocation was unable to be made because when Mr Gillett contacted the Convocation Office his intention to attend this dinner was not recorded. The Warden has made a personal apology and also sent a letter of apology to Mr Gillett from both himself and the staff-member in the Convocation Office responsible for this unfortunate omission. Feedback from members of Council received at the meeting was very positive.

50th Reunion Luncheon
The 50th Reunion Luncheon will be held on Saturday, 16 November 2013 at the University Club. Invitations have been sent to all Councillors and Senators. Ms Taylor encouraged all to attend and engage with the graduates of 1963.

**UWA Historical Society**

The Annual Lecture co-hosted by the UWA Historical Society and Convocation will be held on Tuesday, 26 November 2013 at St George’s College at 4.00pm start.

**Unison Event and Convocation End-of-year Gathering**

The final Unison Event for the year and Convocation End-of-year gathering will be held on Wednesday, 27 November 2013. There was suggestion about rescheduling the final event for the year to follow the Historical Society Annual Lecture but the logistics were proving problematic. Invitations will be sent out soon. Ms Tracy asked all to provide her with a list of people they would like to invite to the Convocation end-of-year wind-up. Mr Terry Larder will be presented with a Centenary Medallion in appreciation for his service to Convocation.

**9.4 Development & Policy Committee**

The Convenor of the Development and Policy Committee (D & P), Mr Arthur Hiemstra, reported that the committee is currently on track to submit a proposed Communications Plan for 2014 at the December Council meeting. The proposed Communications Plan will cover all outgoing communications from Convocation – online as well as printed matter. Mr Hiemstra requested all Committee Convenors to provide him with their planned communication activities for 2014 so that he can put together a combined communication strategy.

The D & P will also review and revamp its role. The coordination of a communications strategy will come under the management of the D & P Committee.

No written report was submitted for this meeting.

**9.5 Membership Committee**

The Convenor of the Membership Committee, Dr Susan King, reported that the Committee met on 29th October 2013, and a report from that meeting will be submitted at the next Council meeting. The next committee meeting is scheduled for 19th November 2013.

Dr King reported that the committee discussed engagement and quality of engagement with the graduate community, but much of the discussion at the last meeting was about the database. Given that there have been much interest and queries from various sub-committees surrounding the database, it was suggested to invite Mr Brian Soucie, Manager, DAR, to give a presentation on the graduate database programme (Raiser’s Edge) and its various capabilities and processes.

No written report was submitted for this meeting.
10. OTHER BUSINESS

The Warden informed all who were intending re-nominate for 2014 Convocation Elections that nomination forms are available from the WAEC or from the Convocation Officer, Ms Juanita Perez.

There being no further business, the Warden declared the meeting closed at 8:10pm.
Convocation of UWA Graduates

Treasurer’s Report

November 2013

Items covered in this Report:

1. Revenue and Expenditure Report for September 2013 (Appendix A)
2. Revised 2014 Statute Account Budget submission (Appendix B)
3. Forecast 2013: End of Year Statute Account Budget actions (Appendix C)

1. Revenue and Expenditure for September 2013 (Appendix A)

Statute Account (BU 95600)

The most significant variance to date occurs in the Statute Account. This is separately discussed at Item 3 below.

General Purpose Account (BU 02460)

This account includes:

A. Operating accounts: General Purpose/Office Overheads, Committee allocations, Initiatives and Donations (bulk of this operating capital is held in the UWA’s Short Term Pool)
B. Long Term Pool (LTP) capital. 5% of the interest is used for prizes and development work.
C. General Reserve capital held in the Short Term Pool (STP). This capital can be accessed through a 2/3 majority vote at an Ordinary Meeting of Convocation.

The Revenue and Expenditure Budgets for 2013 have been updated to reflect variations as approved by Council.

The Operating account (A) is forecast to erode Convocation’s capital by some $11,446 (loss). Note that significant expenditure items will be occurring in the fourth quarter.

Long Term Pool (B) assumes $25,000 will be withdrawn to cover the cost of the Convocation Chronicles. Very little of this cost has so far been incurred (costs are currently included with the Development & Policy Committee expenditure).

The upcoming December End of Financial Year Resolutions include:

i. Transferring all Donations to the LTP
ii. LTP income is assumed at 6% interest. 5% distribution occurs in 2014
iii. For all other capital which is held in the STP, 50% of 5% interest distribution occurs in 2014.

ATTACHMENT A
Budget changes include:

1. Additional $316 approved for Special Council Meeting (July 2013)
2. Additional $1,500 approved for Strategic Planning Forum (Statutory Cost) (July 2013)
3. Additional $2,500 + $6,450 approved for Web Site Development (July 2013)
4. Additional $750 approved towards Malcolm Orr’s Oral History
5. Remove mention of the $5,000 Graduate Women’s prize (bypassed Convocation’s accounts)
6. No change to BankWest line item - Warden agreed to replace this prize money
7. Adjusted to reflect 12 PGRTA winners approved (vs 14 in budget) (September 2013)
8. Additional $1,315 approved for Brochures (September 2013)
9. Removed income and expenditure of $20,000 for 25th Reunion
10. Added $1,000 grant from Bendigo Bank
### University of Western Australia Convocation

**Revenue & Expenditure for September 2013**

<table>
<thead>
<tr>
<th>Balance 31.12.12</th>
<th>Account Name</th>
<th>Project Grant No.</th>
<th>Period Revenue</th>
<th>Year to Date Revenue</th>
<th>Year to date Revenue Budget</th>
<th>Period Expend</th>
<th>Year to Date Expend</th>
<th>Year to Date Expend Budget</th>
<th>Current Balance</th>
<th>Expend Budget 2013</th>
<th>Revenue Budget 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>STATUTE ACCOUNT (BU 95600)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0</td>
<td>Statutory Account</td>
<td>11350000</td>
<td>0</td>
<td>358,000</td>
<td>358,000</td>
<td>12,380</td>
<td>257,531</td>
<td>197,000</td>
<td>100,469</td>
<td>358,000</td>
<td>358,000</td>
</tr>
<tr>
<td>0</td>
<td>Strategic Planning</td>
<td>11350001</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1,145</td>
<td>0</td>
<td>-1,145</td>
<td>40,000</td>
<td>40,000</td>
</tr>
<tr>
<td>0</td>
<td>Electronic Voting Project</td>
<td>11350002</td>
<td>0</td>
<td>40,000</td>
<td>40,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>40,000</td>
<td>84,000</td>
<td>84,000</td>
</tr>
<tr>
<td>0</td>
<td>Senate Grant</td>
<td>11351000</td>
<td>0</td>
<td>84,000</td>
<td>84,000</td>
<td>0</td>
<td>84,000</td>
<td>84,000</td>
<td>0</td>
<td>398,000</td>
<td>398,000</td>
</tr>
<tr>
<td><strong>Statute Account SUB-TOTAL</strong></td>
<td></td>
<td></td>
<td>0</td>
<td>398,000</td>
<td>398,000</td>
<td>12,380</td>
<td>258,675</td>
<td>197,000</td>
<td>139,325</td>
<td>398,000</td>
<td>398,000</td>
</tr>
<tr>
<td><strong>GENERAL PURPOSE ACCOUNT (BU 02460)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>159,461</td>
<td>General Purpose</td>
<td>05002001</td>
<td>0</td>
<td>69,294</td>
<td>62,326</td>
<td>5,958</td>
<td>59,498</td>
<td>58,493</td>
<td>169,256</td>
<td>77,991</td>
<td>83,101</td>
</tr>
<tr>
<td></td>
<td>Subscriptions</td>
<td>05002001</td>
<td>1,385</td>
<td>14,815</td>
<td>14,103</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>14,103</td>
<td>0</td>
<td>18,804</td>
</tr>
<tr>
<td>0</td>
<td>Awards Committee</td>
<td>05002016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>400</td>
<td>23,911</td>
</tr>
<tr>
<td>2,500</td>
<td>BankWest Travel Grant</td>
<td>05002013</td>
<td>0</td>
<td>0</td>
<td>2,500</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2,500</td>
<td>2,500</td>
<td>2,500</td>
</tr>
<tr>
<td>0</td>
<td>Matilda Awards</td>
<td>05002015</td>
<td>0</td>
<td>1,010</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1,010</td>
<td>3,000</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>P/Grad Res. Travel Award</td>
<td>05002003</td>
<td>0</td>
<td>13,781</td>
<td>5,000</td>
<td>0</td>
<td>14,902</td>
<td>22,500</td>
<td>-1,121</td>
<td>30,000</td>
<td>20,000</td>
</tr>
<tr>
<td>0</td>
<td>Sports Scholarship</td>
<td>05002005</td>
<td>0</td>
<td>1,157</td>
<td>2,000</td>
<td>0</td>
<td>2,000</td>
<td>0</td>
<td>-843</td>
<td>4,000</td>
<td>2,000</td>
</tr>
<tr>
<td>0</td>
<td>Sports Star of the Year</td>
<td>05002021</td>
<td>0</td>
<td>566</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>566</td>
<td>500</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>Undergrad Prizes</td>
<td>05002020</td>
<td>0</td>
<td>3,192</td>
<td>0</td>
<td>0</td>
<td>5,421</td>
<td>0</td>
<td>-2,230</td>
<td>8,000</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>Development &amp; Policy C'tee</td>
<td>05002022</td>
<td>0</td>
<td>0</td>
<td>622</td>
<td>0</td>
<td>1,818</td>
<td>0</td>
<td>-1,181</td>
<td>28,115</td>
<td>39,043</td>
</tr>
<tr>
<td>0</td>
<td>Web Site Development</td>
<td>05002027</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>19,296</td>
<td>13,900</td>
<td>-5,396</td>
<td>22,850</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>Graduate Outreach C'tee</td>
<td>05002009</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>451</td>
<td>1,566</td>
<td>-1,166</td>
<td>16,300</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>50th Reunion</td>
<td>05002007</td>
<td>1,000</td>
<td>21,000</td>
<td>20,000</td>
<td>160</td>
<td>2,308</td>
<td>0</td>
<td>18,692</td>
<td>23,000</td>
<td>29,829</td>
</tr>
<tr>
<td>0</td>
<td>Univeiw</td>
<td>05002012</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>18,000</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>Statutes Committee</td>
<td>05002019</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>-250</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>Council Initiatives</td>
<td>05002023</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>Development Fund</td>
<td>05002006</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>784</td>
<td>Donations for Awards</td>
<td>05002024</td>
<td>590</td>
<td>2,298</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3,082</td>
<td>0</td>
<td>4,272</td>
</tr>
</tbody>
</table>
## Treasurer’s Report

### November 2013 Council Meeting

<table>
<thead>
<tr>
<th>General Purpose</th>
<th>SUB-TOTAL</th>
<th>2,975</th>
<th>127,112</th>
<th>105,929</th>
<th>7,191</th>
<th>106,783</th>
<th>94,893</th>
<th>183,074</th>
<th>234,906</th>
<th>223,460</th>
</tr>
</thead>
<tbody>
<tr>
<td>LTP Investment (for Awards)</td>
<td>05001001</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>759,087</td>
<td>25,000</td>
<td>37,954</td>
<td></td>
</tr>
<tr>
<td>General Reserve</td>
<td>05001000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>317,779</td>
<td>0</td>
<td>15,889</td>
<td></td>
</tr>
<tr>
<td><strong>Total All Accounts</strong></td>
<td><strong>1,239,611</strong></td>
<td><strong>2,975</strong></td>
<td><strong>525,112</strong></td>
<td><strong>503,929</strong></td>
<td><strong>19,572</strong></td>
<td><strong>365,458</strong></td>
<td><strong>291,893</strong></td>
<td><strong>1,399,265</strong></td>
<td><strong>657,906</strong></td>
<td><strong>675,303</strong></td>
</tr>
</tbody>
</table>

### NOTES

1. Long Term Pool (LTP) capital – 5% interest from this account funds the awards in 2014. Remaining interest earned (assumed at 6%) retained by this account.
2. General Reserve requires two-thirds majority vote at an Ordinary Meeting to access. Assumes 5% interest earned. 50% transferred out in January.
3. Subscriptions appear as revenue for the General Purpose account. Donations are transferred to the LTP as these are prize specific.
4. The current BankWest Travel Grant account shows the unclaimed 2012 award funds.
# Revised 2014 Statutory Account - APPENDIX B

<table>
<thead>
<tr>
<th>Category</th>
<th>2013 Approved</th>
<th>May 2014 Projection</th>
<th>Oct 2014 Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Election</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Voting material print and production</td>
<td>72,082</td>
<td>71,000</td>
<td>130,000</td>
</tr>
<tr>
<td>WAEC contingency sum</td>
<td></td>
<td></td>
<td>6,000</td>
</tr>
<tr>
<td>Postage outgoing</td>
<td>117,962</td>
<td>104,510</td>
<td></td>
</tr>
<tr>
<td>Postage incoming</td>
<td>684</td>
<td>980</td>
<td></td>
</tr>
<tr>
<td>Mail Processing Costs</td>
<td>17,049</td>
<td>22,563</td>
<td></td>
</tr>
<tr>
<td>Advertisements</td>
<td>4,950</td>
<td>3,360</td>
<td>3,360</td>
</tr>
<tr>
<td>Sundries</td>
<td>273</td>
<td>1,000</td>
<td>1,500</td>
</tr>
<tr>
<td>Election Ancillary support staff</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Postal notice to all Members advising of upcoming changes</td>
<td>8,400</td>
<td>8,400</td>
<td></td>
</tr>
<tr>
<td><strong>Sub-total Election costs</strong></td>
<td>213,000</td>
<td>211,813</td>
<td>204,260</td>
</tr>
<tr>
<td><strong>FOM</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meeting Notice</td>
<td>7,000</td>
<td>5,953</td>
<td>5,953</td>
</tr>
<tr>
<td>Gift for Speaker</td>
<td>80</td>
<td>103</td>
<td>103</td>
</tr>
<tr>
<td>Venue Hire, Food and Beverage, AV, Chairs</td>
<td>6,804</td>
<td>4,962</td>
<td>4,962</td>
</tr>
<tr>
<td>Meeting Booklets</td>
<td>1,000</td>
<td>572</td>
<td>572</td>
</tr>
<tr>
<td>Advertisements</td>
<td>1,600</td>
<td>1,442</td>
<td>1,442</td>
</tr>
<tr>
<td>Ancillary Staff support &amp; data admin</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Online media pre and post production</td>
<td></td>
<td>2,008</td>
<td>2,008</td>
</tr>
<tr>
<td><strong>Sub-total FOM</strong></td>
<td>16,484</td>
<td>18,290</td>
<td>18,290</td>
</tr>
<tr>
<td><strong>SOM</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meeting Notice</td>
<td>6,800</td>
<td>5,953</td>
<td>5,953</td>
</tr>
<tr>
<td>Gift for Guest Speaker</td>
<td>80</td>
<td>103</td>
<td>103</td>
</tr>
<tr>
<td>Venue Hire, Food &amp; Beverages, AV, Chairs</td>
<td>5,600</td>
<td>4,962</td>
<td>4,962</td>
</tr>
<tr>
<td>Meeting Booklets</td>
<td>750</td>
<td>572</td>
<td>572</td>
</tr>
<tr>
<td>Advertisements</td>
<td>1,600</td>
<td>1,442</td>
<td>1,442</td>
</tr>
<tr>
<td>Ancillary Staff support &amp; data admin</td>
<td></td>
<td>2,008</td>
<td>2,008</td>
</tr>
<tr>
<td>Online media pre and post production</td>
<td></td>
<td>3,250</td>
<td>3,250</td>
</tr>
<tr>
<td><strong>Sub-total SOM</strong></td>
<td>14,830</td>
<td>18,290</td>
<td>18,290</td>
</tr>
<tr>
<td><strong>Wages</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Level 6.4 General Staff Agreement</td>
<td>74,691</td>
<td>77,305</td>
<td>77,305</td>
</tr>
<tr>
<td>Oncost</td>
<td>20,914</td>
<td>19,794</td>
<td>19,794</td>
</tr>
<tr>
<td>Higher Duties to cover 13 weeks leave</td>
<td>4,617</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leave Replacement 13 weeks</td>
<td></td>
<td>23,568</td>
<td>23,570</td>
</tr>
<tr>
<td><strong>Sub-total Wages</strong></td>
<td>100,222</td>
<td>120,667</td>
<td>120,669</td>
</tr>
<tr>
<td><strong>Other</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous Expense</td>
<td>10,000</td>
<td>10,000</td>
<td>10,000</td>
</tr>
<tr>
<td>Professional Fees (Auditor)</td>
<td>3,500</td>
<td>3,605</td>
<td>3,605</td>
</tr>
<tr>
<td>Printing and publication Induction Pack</td>
<td>2,300</td>
<td>2,300</td>
<td></td>
</tr>
<tr>
<td>Digital publication</td>
<td>1,200</td>
<td>1,200</td>
<td></td>
</tr>
</tbody>
</table>
Commentary to Appendix B:

Election costs reflect:

1. Subcontracting out the 2014 postal election to the WA Electoral Commission
2. Not funding UniView postage
3. Postal notice to all Members of Convocation advising of upcoming changes (electronic voting)

Item (3) is needed regardless whether electronic voting proceeds in 2015 or 2016 – as it is needed to inform Members of Convocation’s planned approach to the 2015 elections and to remind Members that they need to ensure that the University has a copy of their preferred email address for use for elections.

No information is as yet available regarding the funding of the Electronic Voting Project (EVP).

If electronic voting proceeds in 2016, then Convocation has the option to retain WAEC for an additional year.

A written commitment has been received from the University administration to retain for 2014, all unspent monies from the $40,000 allocated for the Development of electronic voting.

3. Forecast 2013: End of Year Statute Account Budget actions

The UWA requested a forecast end of year balance for the Statute Account. The end of third quarter budget recorded $30,799 as unspent compared with forecast. A significant portion of this variance is due to the timing of transactions within the University’s software accounting package (Peoplesoft).

The remaining activities and the forecast end of year outcome for the Statute Account were then reviewed.

Activities which were planned but which are no longer scheduled include:

1. Convocation costs toward running its own 2014 elections. These costs are scheduled to be incurred from October 2013 to March 2014. Costs which are incurred in 2013 include:
   a. Election papers, publications and other printed materials
   b. Postage to all Members of Convocation (and reply paid returns)
   c. Advertising
   d. Promotion
2. No longer will be contributing to the cost of posting out UniView.
Instead of incurring all the postage and related election costs during 2013, the Western Australian Electoral Commission (WAEC) will submit an account for all its costs upon completion of the elections. That is, in April 2014.

The Advertising is still required under Statute, and Convocation retains the responsibility for promoting the elections to its membership. So still required by Convocation are:

a. Advertisement of election
b. Promoting the elections to the membership, which includes:
   • an updated Convocation ‘house brochure’
   • updates to the Convocation web site, LinkedIn, Facebook page and Twitter communications.

Because of the planned change to use the WAEC, the additional cost for the Warden to write to all members to advise them of the changes has now also been included into the 2013 budget. This also allows members to return their email contact details if available and to be kept up to date by the Warden on the progress of online elections.

A small allowance has also been retained for a ‘forum’ should it be required. Rather than budget for an additional Ordinary Meeting, a forum would allow presentation of an update in a face-to-face setting for those who express an interest in or need for discussion about the changes that are occurring.

In addition, the full $40,000 allocated to the Development of Electronic Voting has been requested to be retained as these reflect Convocation’s commitment to retain a Project Coordinator for a period equivalent to 20 weeks. The delayed commencement in this role (Chris Gorham commenced on 2nd September 2013) and his secondment to assist Archives with a Centenary Project’s web site mean that it is likely to be February 2014 when currently approved funding for the Project Coordinator ends.

Further costs associated with online elections cannot yet be identified. This will be possible once the outcome of the EVP Business Case submission is known.

The net result is that the forecast yearend balance is similar to that originally submitted for 2013.

Appendix C overleaf shows the response sent by the Office of Convocation to the University accounting staff.

Dr Fran Pesich
Treasurer
Convocation of UWA Graduates
### APPENDIX C: End of Year Statute Account Budget (BU 95600)

<table>
<thead>
<tr>
<th>Income / Expenditure</th>
<th>Account Group Code</th>
<th>Account Group</th>
<th>Actual YTD $</th>
<th>Reforecast 2 Budget YTD $</th>
<th>YTD Variance Actual - RF2 Budget $</th>
<th>YTD Variance Actual - RF2 Budget %</th>
<th>Original Budget 12 Months $</th>
<th>Reforecast 2 Budget 12 Months</th>
<th>Comments - Actual YTD vs RF 2 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>INCOME</td>
<td>C1010</td>
<td>Income Allocation-Op and Int Fnd</td>
<td>(482,000)</td>
<td>(482,000)</td>
<td>0</td>
<td>0%</td>
<td>(478,000)</td>
<td>(482,000)</td>
<td>(482,000)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>INCOME Total</td>
<td>(482,000)</td>
<td>(482,000)</td>
<td>0</td>
<td>0%</td>
<td>(478,000)</td>
<td>(482,000)</td>
<td>(482,000)</td>
</tr>
<tr>
<td>EXPENDITURE</td>
<td>C2020</td>
<td>Employee Benefits and On-Cost - Professional</td>
<td>78,851</td>
<td>75,791</td>
<td>3,060</td>
<td>4%</td>
<td>100,222</td>
<td>103,374</td>
<td>103,174</td>
</tr>
<tr>
<td></td>
<td>C2030</td>
<td>Employee Benefits and On-Cost - Other</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0%</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>C2040</td>
<td>Advertising, Marketing &amp; Promotional Costs</td>
<td>1,369</td>
<td>3,418</td>
<td>(2,049)</td>
<td>(60%)</td>
<td>8,200</td>
<td>5,469</td>
<td>5,469</td>
</tr>
<tr>
<td></td>
<td>C2060</td>
<td>Buildings &amp; Grounds</td>
<td>100</td>
<td>0</td>
<td>100</td>
<td>0%</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>C2080</td>
<td>Computing Costs</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0%</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>C2110</td>
<td>Lab, Workshop &amp; Medical</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0%</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>C2120</td>
<td>Office Expenses</td>
<td>168,335</td>
<td>199,134</td>
<td>(30,799)</td>
<td>(15%)</td>
<td>230,000</td>
<td>230,000</td>
<td>230,000</td>
</tr>
<tr>
<td></td>
<td>C2130</td>
<td>Professional Fees &amp; Consulting</td>
<td>2,375</td>
<td>24,125</td>
<td>(21,750)</td>
<td>(90%)</td>
<td>43,500</td>
<td>45,875</td>
<td>45,875</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>C2140</td>
<td>Rent, Hire &amp; Lease</td>
<td>136</td>
<td>136</td>
<td>0</td>
<td>0%</td>
<td>0</td>
<td>136</td>
<td>136</td>
</tr>
<tr>
<td></td>
<td>C2200</td>
<td>Other Expenditure</td>
<td>7,508</td>
<td>10,265</td>
<td>(2,757)</td>
<td>(27%)</td>
<td>12,400</td>
<td>13,366</td>
<td>13,366</td>
</tr>
<tr>
<td></td>
<td>C2260</td>
<td>Inter BU Funds Transfer (Expenditure)</td>
<td>84,000</td>
<td>84,000</td>
<td>0</td>
<td>0%</td>
<td>84,000</td>
<td>84,000</td>
<td>84,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EXPENDITURE Total</td>
<td>342,675</td>
<td>396,869</td>
<td>(54,194)</td>
<td>(14%)</td>
<td>478,322</td>
<td>482,220</td>
<td>482,220</td>
</tr>
<tr>
<td>EQUITY</td>
<td>C3010</td>
<td>Retained Earnings</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0%</td>
<td>(225)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EQUITY Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0%</td>
<td>(225)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Grand Total</td>
<td>(139,325)</td>
<td>(85,131)</td>
<td>(54,194)</td>
<td>64%</td>
<td>97</td>
<td>220</td>
<td>220</td>
</tr>
</tbody>
</table>

**ATTACHMENT A**
UWA Academic Dress – Convocation Statute Change

TRIM FILE REFERENCE:
FILE PATH ON SERVER: P:\STAFF\JSTUBBS\GRADUATION\ACADEMIC DRESS CHANGES\ACADEMIC DRESS CONVOCATION STATUTE CHANGE 01112013V2.DOCX

DOCUMENT STATUS

☐ Draft  ☐ Ready for Review  ☒ Final

DOCUMENT MODIFICATION HISTORY

<table>
<thead>
<tr>
<th>Version Number</th>
<th>Primary Author(s) (name and position)</th>
<th>Description of Version</th>
<th>Date Completed</th>
<th>Provided To</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.1</td>
<td>Jon Stubbs</td>
<td>Initial Draft</td>
<td>24/10/2013</td>
<td>University Secretary</td>
</tr>
<tr>
<td>1.0</td>
<td>Jon Stubbs</td>
<td>Final</td>
<td>1/11/2013</td>
<td>Warden &amp; representatives of Convocation</td>
</tr>
<tr>
<td>1.1</td>
<td>Jon Stubbs</td>
<td>Minor changes to the proposed way forward following discussion with the Warden &amp; representatives of Convocation</td>
<td>1/11/2013</td>
<td>Warden &amp; representatives of Convocation</td>
</tr>
</tbody>
</table>

DOCUMENT APPROVAL

<table>
<thead>
<tr>
<th>Approved By (name/position of approver)</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
TABLE OF CONTENTS

Contents

TABLE OF CONTENTS ................................................................................................................................ 2
INTRODUCTION ........................................................................................................................................... 3
  1.1 Purpose .......................................................................................................................................... 3
  1.2 Summary of Recommendations ..................................................................................................... 3
  1.2.1 Colours ........................................................................................................................................ 3
  1.2.2 Form of official academic dress................................................................................................... 3
APPENDIX A - CURRENT OFFICIAL ACADEMIC DRESS ........................................................................ 4
APPENDIX B - RECOMMENDED OFFICIAL ACADEMIC DRESS (AS APPROVED BY SENATE SEPT 2013) .............................................................................................................................................................. 6
APPENDIX C – MARKED-UP VERSION OF STATUTE 11 APPROVED BY SENATE (SEPTEMBER 2013) .............................................................................................................................................................. 8
Statute No. 11: Academic Dress ................................................................................................ 8
APPENDIX D – REVISIONS TO THE MARKED-UP VERSION OF STATUTE 11 APPROVED BY SENATE (SEPTEMBER 2013) TO TAKE ACCOUNT OF FEEDBACK FROM CONVOCATION ................................11
  Professional Practice Doctorates ........................................................................................................ 11
  Other Doctorates .................................................................................................................................. 11
  The PhD ................................................................................................................................................. 11
  Higher Doctorates ................................................................................................................................. 11
Statute No. 11: Academic Dress .................................................................................................... 13
A WAY FORWARD? ................................................................................................................................. 16

ATTACHMENT B
Introduction

1.1 Purpose
Following a comprehensive review of the University’s courses and student experience, in 2012 the University introduced the first of its new courses. During 2011 and 2012 a review of the University’s academic dress was also undertaken.

1.2 Summary of Recommendations

1.2.1 Colours
The following recommendations in regards to award colours were approved by Academic Council:

1. The colours for the new advanced diplomas should be:
   a. Advanced Diploma in Indigenous Legal Studies - Violet (B.C.C.179)
   b. Advanced Diploma in Medical and Aboriginal Health Sciences – Hydrangea Pink (B.C.C.12)

2. The colours for the new undergraduate degrees should be:
   a. Bachelor of Arts - Royal Blue (B.C.C.197)
   b. Bachelor of Commerce – Flamingo (B.C.C.207)
   c. Bachelor of Design - Terracotta (B.C.C.225)
   d. Bachelor of Science - Emerald Green (B.C.C.133)
   e. Bachelor of Philosophy (Honours) - Scarlet (B.C.C.208)

3. The colour for all research master degrees titled Master of Philosophy should be Scarlet (B.C.C.208).

1.2.2 Form of official academic dress
The following recommendations for changes to the form of the University’s academic dress were approved by Senate at its September 2013. The changes necessitate amendment to Statute 11:

4. The academic dress for graduates of undergraduate degrees and all certificates, diplomas and advanced diplomas should include a black cloth trencher cap with black tassel.
5. The academic dress for advanced diplomas, diplomas and certificates should include a hood in preference to a stole.
6. The hood for graduates of an undergraduate honours degree should be of the prescribed colour and edged with gold silk three centimetres wide.
7. The gown for PhD graduates will include gold half wave lace edging to the scarlet silk facings; the black velvet trencher cap will feature a gold tassel.
8. The black velvet trencher cap for higher doctorate graduates will feature a gold tassel.
Appendix A - Current Official Academic Dress

The official academic dress for graduates and undergraduates is set out in Clauses 2 and 3 respectively of Statute 11. Currently graduates and graduands of the University wear:

**Bachelor’s Degrees**

6.(1) The gown is black, gathered onto a yoke and with wide sleeves with a vertical slit at the front.

(2) The hood is black, of the Oxford simple shape, lined with silk of the prescribed colour and edged with white silk three centimetres wide.

**Certificates**

7.(1) The gown is as described in Clause 6(1).

(2) The stole, which is worn round the neck and down the facing of each side of the gown, is black, five centimetres wide and 180 centimetres long with 45 centimetres of cloth of the prescribed colour down each side to breast level.

**Diplomas**

8.(1) The gown is as described in Clause 6(1).

(2) The stole, which is worn round the neck and down the facing of each side of the gown, is five centimetres wide and 180 centimetres long, both sides being of cloth of the prescribed colour.

**Master’s Degrees**

9.(1) The gown is black, gathered onto a yoke and with full sleeves slit horizontally to free the arms.

(2) The hood is black, of the Oxford simple shape and lined with silk of the prescribed colour.

(3) The cap is a black cloth trencher cap.

**Doctor of Philosophy**

10.(1) The gown is as described in Clause 9(1) but with facings of scarlet silk ten centimetres wide the full length of the front.

(2) The hood is black, of the Oxford simple shape and lined with scarlet cloth.

(3) The cap is a black velvet trencher cap.

**Doctorates, other than the Doctor of Philosophy or Higher Doctorates**

11.(1) The gown is as described in Clause 9(1) but with silk facings of the prescribed colour ten centimetres wide the full length of the front.

(2) The hood is black, of the Oxford simple shape and lined with silk of the prescribed colour.

(3) The cap is a black velvet trencher cap.
Higher Doctorates

12.(1) The gown is scarlet, gathered onto a yoke at the sleeves and the back, with facings of the prescribed colour ten centimetres wide the full length of the front, and fully lined sleeves of silk of the prescribed colour.

(2) The hood is scarlet, of the Oxford simple shape and lined with silk of the prescribed colour.

(3) The cap is a black velvet trencher cap.

Undergraduates

13. The academic dress for undergraduates of the University is plain black gown with a band of silk one-and-one-half centimetres wide of the prescribed colour placed horizontally at the level of the breast on each facing of the gown.

Colours of Silk Linings and Facings

14. The colours of the silk linings and facings for the University’s academic dress are as prescribed in University Policy on academic dress colours of silk linings and facings.
Appendix B - Recommended Official Academic Dress (as approved by Senate Sept 2013)

The approved changes described above have been incorporated below.

**Advanced Diplomas**

6.(1) The gown is black, gathered onto a yoke and with wide sleeves with a vertical slit at the front.

(2) The hood is black, of the Oxford simple shape, and edged with three centimetres of silk of the prescribed colour.

(3) The cap is a black cloth trencher cap with black tassel.

**Bachelor’s Pass Degrees**

7.(1) The gown is as described in Clause 6.(1).

(2) The hood is black, of the Oxford simple shape, lined with silk of the prescribed colour and edged with white silk three centimetres wide.

(3) The cap is a black cloth trencher cap with black tassel.

**Bachelor’s Honours Degrees**

8.(1) The gown is as described in Clause 6.(1).

(2) The hood is black, of the Oxford simple shape, lined with silk of the prescribed colour and edged with gold silk three centimetres wide.

(3) The cap is a black cloth trencher cap with black tassel.

**Graduate Certificates**

9.(1) The gown is as described in Clause 6(1).

(2) The hood is black, of the Oxford simple shape, lined with silk of the prescribed colour five centimetres wide.

(3) The cap is a black cloth trencher cap with black tassel.

**Graduate-entry and Graduate Diplomas**

10.(1) The gown is as described in Clause 6(1).

(2) The hood is black, of the Oxford simple shape, lined with silk of the prescribed colour ten centimetres wide.

(3) The cap is a black cloth trencher cap with black tassel.

**Master’s Degrees, Professional Practice Master’s Degrees and Professional Practice Doctorates**

11.(1) The gown is black, gathered onto a yoke and with full sleeves slit horizontally to free the arms.

(2) The hood is black, of the Oxford simple shape and lined with silk of the prescribed colour.

(3) The cap is a black cloth trencher cap with black tassel.

**Doctorates, other than the Professional Practice Doctorate, Doctor of Philosophy or Higher Doctorates**

12.(1) The gown is as described in Clause 11.(1) but with silk facings of the prescribed colour ten centimetres wide the full length of the front.

(2) The hood is as described in Clause 11.(2).

(3) The cap is a black velvet trencher cap with black tassel.

**Doctor of Philosophy**

13.(1) The gown is as described in Clause 11.(1) but with ten centimetre wide full length front facings of scarlet silk with gold half wave lace on the outer edge.

(2) The hood is black, of the Oxford simple shape and lined with scarlet cloth.

(3) The cap is a black velvet trencher cap with gold tassel.

**Higher Doctorates**
14. (1) The gown is scarlet, gathered onto a yoke at the sleeves and the back, with facings of the prescribed colour ten centimetres wide the full length of the front, and fully lined sleeves of silk of the prescribed colour.
(2) The hood is scarlet, of the Oxford simple shape and lined with silk of the prescribed colour.
(3) The cap is a black velvet trencher cap with gold tassel.

Undergraduates
15. The academic dress for undergraduates of the University is plain black gown.

Colours of Silk Linings and Facings
16. The colours of the silk linings and facings for the University’s academic dress are as prescribed in University Policy on academic dress colours of silk linings and facings.
Appendix C – Marked-up version of Statute 11 approved by Senate (September 2013)

In this version of the Statute the approved changes are presented as mark-up revisions.

Statute No. 11: Academic Dress

1. The official academic dress of the University is as set out in this Statute.

Chancellor

2.(1) The Chancellor's gown is black, faced with white silk and trimmed with gold braid down each front with a flap collar at the back faced with white silk and trimmed with gold braid and with open sleeves fully lined with white silk, trimmed with gold braid and turned back to form a triangle bisected by two loops of gold cord from the shoulders.

(2) The Chancellor's cap is a black velvet trencher cap with gold tassel and button and trimmed with three centimetres gold braid.

Pro-Chancellor

3.(1) The Pro-Chancellor's gown is black, faced with white silk and trimmed with gold cord down each front with a flap collar at the back faced with white silk and trimmed with gold cord and with open sleeves fully lined with white silk, trimmed with gold cord and turned back to form a triangle bisected by two loops of gold cord from the shoulders.

(2) The Pro-Chancellor's cap is a black velvet trencher cap with gold tassel and button and trimmed with one-and-one-half centimetres gold braid.

Vice-Chancellor

4.(1) The Vice-Chancellor's gown is black, faced with white silk and trimmed with silver braid down each front with a flap collar at the back faced with white silk and trimmed with silver braid and with open sleeves fully lined with white silk, trimmed with silver braid and turned back to form a triangle bisected by two loops of silver cord from the shoulders.

(2) The Vice-Chancellor's cap is a black velvet trencher cap with silver tassel and button and trimmed with three centimetres silver braid.

Members of the Senate

5.(1) The gown for members of the Senate is either—

(a) the gown prescribed for the academic dress for their degrees; or

(b) a black gown similar to that described in Clause 9(1) but with a plain black collar and with the sleeves looped up with black braid from the shoulders.

(2) The cap for members of the Senate is a black cloth trencher cap unless they are wearing the academic dress for their degree and this includes a hat or cap.

Graduates and Graduands of the University

Advanced Diplomas

6.(1) The gown is black, gathered onto a yoke and with wide sleeves with a vertical slit at the front.
The hood is black, of the Oxford simple shape, and edged with three centimetres of silk of the prescribed colour.

(3) The cap is a black cloth trencher cap with black tassel.

**Bachelor's Pass Degrees**

7.(1) The gown is as described in Clause 6.(1).
(2) The hood is black, of the Oxford simple shape, lined with silk of the prescribed colour and edged with white silk three centimetres wide.
(3) The cap is a black cloth trencher cap with black tassel.

**Bachelor's Honours Degrees**

8.(1) The gown is as described in Clause 6.(1).
(2) The hood is black, of the Oxford simple shape, lined with silk of the prescribed colour and edged with gold silk three centimetres wide.
(3) The cap is a black cloth trencher cap with black tassel.

**Graduate Certificates**

9.(1) The gown is as described in Clause 6.(1).
(2) The hood is black, of the Oxford simple shape, lined with silk of the prescribed colour five centimetres wide.
(3) The cap is a black cloth trencher cap with black tassel.

**Graduate-entry and Graduate Diplomas**

10.(1) The gown is as described in Clause 6.(1).
(2) The hood is black, of the Oxford simple shape, lined with silk of the prescribed colour ten centimetres wide.
(3) The cap is a black cloth trencher cap with black tassel.

**Master's Degrees, Professional Practice Master’s Degrees and Professional Practice Doctorates**

11.(1) The gown is black, gathered onto a yoke and with full sleeves slit horizontally to free the arms.
(2) The hood is black, of the Oxford simple shape and lined with silk of the prescribed colour.
(3) The cap is a black cloth trencher cap with black tassel.

**Doctorates, other than the Professional Practice Doctorate, Doctor of Philosophy or Higher Doctorates**

12.(1) The gown is as described in Clause 11.(1) but with silk facings of the prescribed colour ten centimetres wide the full length of the front.
(2) The hood is as described in Clause 11.(2).
(3) The cap is a black velvet trencher cap with black tassel.

**Doctor of Philosophy**

13.(1) The gown is as described in Clause 11.(1) but with ten centimetre wide full length front facings of scarlet silk with gold half wave lace on the outer edge.
(2) The hood is black, of the Oxford simple shape and lined with scarlet cloth.
(3) The cap is a black velvet trencher cap with gold tassel.

**Higher Doctorates**
14. (1) The gown is scarlet, gathered onto a yoke at the sleeves and the back, with facings of the prescribed colour ten centimetres wide the full length of the front, and fully lined sleeves of silk of the prescribed colour.

(2) The hood is scarlet, of the Oxford simple shape and lined with silk of the prescribed colour.

(3) The cap is a black velvet trencher cap with gold tassel.

**Undergraduates**

15. The academic dress for undergraduates of the University is plain black gown.

**Colours of Silk Linings and Facings**

16. The colours of the silk linings and facings for the University’s academic dress are as prescribed in *University Policy on academic dress colours of silk linings and facings.*
Appendix D – Revisions to the marked-up version of Statute 11 approved by Senate (September 2013) to take account of feedback from Convocation

Explanatory notes:

Professional Practice Doctorates

Professional Practice Doctorates are Australian Qualification Framework (AQF) Level 9 (Masters Degree (Extended)) courses. At UWA this category encompasses the following:

- Juris Doctor (JD);
- Doctor of Medicine (DM);
- Doctor of Dental Medicine (DMD); and
- Doctor of Podiatric Medicine (DPM).

Under the AQF, the use of the qualification title ‘Juris Doctor’ is permitted for a Masters Degree (Extended) for legal practice. The use of the qualification title ‘Doctor of …’ is permitted for a Masters Degree (Extended) for five professions: medical practice; physiotherapy; dentistry; optometry and veterinary practice. UWA, and a number of other universities, in accordance with the AQF Qualification Type Addition and Removal Policy, are seeking approval for the award title Doctor of Podiatric Medicine.

Other Doctorates

The category of ‘other doctorate encompasses the following:

- Doctor of Architecture (Design) (DArch(Des));
- Doctor of Arts (DA);
- Doctor of Business Administration (DBA);
- Doctor of Clinical Pharmacy (DClinPharm);
- Doctor of Education (EdD);
- Doctor of Educational Psychology (DEdPsych);
- Doctor of Information and Communications Technology (DEICT);
- Doctor of Juridical Science (SJD);
- Doctor of Musical Arts (DMusA);
- Doctor of Physiotherapy (DPT);
- Doctor of Podiatry (DPod); and
- Doctor of Social Work (DSW)

The category includes a number of clinical doctorates (UP11/35) (e.g. DClinPharm & DPT) and a number of professional doctorates (UP07/105) (e.g. DArch(Des) & DBA) but also two ‘other’ doctorates (DA and the DMusA) that are neither clinical or necessarily professional. As a consequence there is no obvious single collective noun to describe this category, hence the use of the word ‘other’. Statute 11 currently differentiates between the ‘PhD’, ‘Other Doctorates’ and ‘Higher Doctorate’.

The PhD

A PhD thesis must be a substantial and original contribution to scholarship, for example through the discovery of knowledge, the formulation of theories or the innovative re-interpretation of known data and established ideas.

Higher Doctorates

The category of ‘higher doctorates’ encompasses the following:
• Doctor of Commerce;
• Doctor of Dental Science;
• Doctor of Economics;
• Doctor of Engineering;
• Doctor of Letters;
• Doctor of Laws;
• Doctor of Medicine;
• Doctor of Music;
• Doctor of Surgery;
• Doctor of Science; and
• Doctor of Science in Agriculture.

University policy (UP11/8) recognises higher doctorates have a higher standing than the degree of Doctor of Philosophy. They are awarded for independent and original research that constitutes a substantial and distinguished contribution to knowledge and understanding in a field, and are normally awarded for a body of work of which the whole or a substantial part has been published or accepted for publication.
Statute No. 11: Academic Dress

1. The official academic dress of the University is as set out in this Statute.

Chancellor

2.(1) The Chancellor's gown is black, faced with white silk and trimmed with gold braid down each front with a flap collar at the back faced with white silk and trimmed with gold braid and with open sleeves fully lined with white silk, trimmed with gold braid and turned back to form a triangle bisected by two loops of gold cord from the shoulders.

(2) The Chancellor's cap is a black velvet trencher cap with gold tassel and button and trimmed with three centimetres gold braid.

Pro-Chancellor

3.(1) The Pro-Chancellor's gown is black, faced with white silk and trimmed with gold cord down each front with a flap collar at the back faced with white silk and trimmed with gold cord and with open sleeves fully lined with white silk, trimmed with gold cord and turned back to form a triangle bisected by two loops of gold cord from the shoulders.

(2) The Pro-Chancellor's cap is a black velvet trencher cap with gold tassel and button and trimmed with one-and-one-half centimetres gold braid.

Vice-Chancellor

4.(1) The Vice-Chancellor's gown is black, faced with white silk and trimmed with silver braid down each front with a flap collar at the back faced with white silk and trimmed with silver braid and with open sleeves fully lined with white silk, trimmed with silver braid and turned back to form a triangle bisected by two loops of silver cord from the shoulders.

(2) The Vice-Chancellor's cap is a black velvet trencher cap with silver tassel and button and trimmed with three centimetres silver braid.

Members of the Senate

5.(1) The gown for members of the Senate is either—

(a) the gown prescribed for the academic dress for their degrees; or

(b) a black gown similar to that described in Clause 9(1) but with a plain black collar and with the sleeves looped up with black braid from the shoulders.

(2) The cap for members of the Senate is a black cloth trencher cap unless they are wearing the academic dress for their degree and this includes a hat or cap.

Graduates and Graduands of the University

Advanced Diplomas

6.(1) The gown is black, gathered onto a yoke and with wide sleeves with a vertical slit at the front.

(2) The hood is black, of the Oxford simple shape, and edged with three centimetres of silk of the prescribed colour.

(3) The cap is a black cloth trencher cap with black tassel.

Bachelor's Pass Degrees

7.(1) The gown is as described in Clause 6.(1).
The hood is black, of the Oxford simple shape, lined with silk of the prescribed
colour and edged with white silk three centimetres wide.
(3) The cap is a black cloth trencher cap with black tassel.

Bachelor’s Honours Degrees
8.(1) The gown is as described in Clause 6.(1).
(2) The hood is black, of the Oxford simple shape, lined with silk of the prescribed
colour and edged with gold silk three centimetres wide.
(3) The cap is a black cloth trencher cap with black tassel.

Graduate Certificates
9.(1) The gown is as described in Clause 6(1).
(2) The hood is black, of the Oxford simple shape, lined with silk of the prescribed
colour five centimetres wide.
(3) The cap is a black cloth trencher cap with black tassel.

Graduate-entry and Graduate Diplomas
10.(1) The gown is as described in Clause 6(1).
(2) The hood is black, of the Oxford simple shape, lined with silk of the prescribed
colour ten centimetres wide.
(3) The cap is a black cloth trencher cap with black tassel.

Master’s Degrees and Professional Practice Doctorates
11.(1) The gown is black, gathered onto a yoke and with full sleeves slit horizontally
to free the arms.
(2) The hood is black, of the Oxford simple shape and lined with silk of the
prescribed colour.
(3) The cap is a black cloth trencher cap with black tassel.

Doctor of Philosophy
12.(1) The gown is as described in Clause 11.(1) but with ten centimetre wide full
length front facings of scarlet silk with gold half wave lace on the outer edge.
(2) The hood is black, of the Oxford simple shape and lined with scarlet cloth.
(3) The cap is a black velvet trencher cap with gold tassel.

Other Doctorates
13.(1) The gown is as described in Clause 11.(1) but with silk facings of the
prescribed colour ten centimetres wide the full length of the front.
(2) The hood is as described in Clause 11.(2).
(3) The cap is a black velvet trencher cap with black tassel.

Higher Doctorates
14.(1) The gown is scarlet, gathered onto a yoke at the sleeves and the back, with
facings of the prescribed colour ten centimetres wide the full length of the front, and
fully lined sleeves of silk of the prescribed colour.
(2) The hood is scarlet, of the Oxford simple shape and lined with silk of the
prescribed colour.
(3) The cap is a black velvet trencher cap with gold tassel.
**Undergraduates**

15. The academic dress for undergraduates of the University is plain black gown.

**Colours of Silk Linings and Facings**

16. The colours of the silk linings and facings for the University’s academic dress are as prescribed in *University Policy on academic dress colours of silk linings and facings*.
**A way forward**

Section 31(2) of the UWA Act requires all changes to UWA statutes to be considered by Convocation.

It is my understanding that:
- Statute 9 authorises Convocation to act via its Council; and
- If Convocation does not reply within 3 months, or returns the proposed statute without a request for amendment within 3 months, Convocation has duly given its approval

Alternatively Convocation can
- return the draft proposal to the Senate with reasons supporting its rejection or amendment; or
- submit the proposal to a meeting of Convocation with a recommendation.

In our discussion we agreed that it would be helpful for Convocation to return the statute with minor amendments as follows:

1. Removal of the term *Professional Practice Master's Degrees*; and
2. A recommendation that the award types be re-listed in the following sequence:
   a. Doctor of Philosophy
   b. Other Doctorates
   c. Higher Doctorates

These amendments are incorporated in the presentation of Statute 11 in Appendix D above.
ADDENDUM to Report for Convocation Council November 6th 2013

1. UWA Sport and Recreation Association
The Warden and the Convenor of Awards raised the possibility of some representative from that organisation to be Co-opted to Council with a view to keeping Council up to date with Sports activities. Or if unable to come send a monthly report.
Bea Sonnenberg, Associate Director Marketing and Communications of UWA Sports has advised that its President, Pino Monaco has volunteered to do that task.

Resolution required from Council.
A representative from UWA Sport and Recreation Association be invited as an observer with no voting rights, to attend the monthly meeting of Convocation Council and/or provide a report.
The inaugural observer would be Pino Monaco.

2. UWA Business School
The Convenor contacted Winthrop Professor Phillip Dolan, Dean of the School on 9th October asking if the School could supply the criteria for one prize to Academic Policy for inclusion in 2014 Prize ceremonies. Previously the school had more than one prize from Convocation. No reply to date.

3. School of Indigenous Studies
The Convenor advised the Executive Dean of the School, Winthrop Professor Jill Milroy of the fact that it seemed the School had not so far availed itself of accepting one prize from Convocation, to which it had been entitled on the new distribution of one prize per School. The process to follow to obtain permission from Senate was provided in some detail.
A communication was sent on 5th July and again on the 9th October but to date no response has been received.

4. Annual Convocation Awards Ceremony
Following the recent ceremony on Friday 1st November, discussion has taken place to provide a different, enlarged venue and possibly a different format which might raise funds to boost the capital available for the PGRTA. The November meeting of the Awards Committee will discuss this in detail. Convocation has yet to hear if the request has been granted by Senate to move the opening and closing date for applications for PGRTA and nominations for Matilda Award to 1st Semester, providing a ceremony early in 2nd Semester.

Lesley Cala
Convenor, Awards Committee, Convocation
6th November 2013