Minutes of the meeting held on Wednesday, 2\(^{\text{nd}}\) October 2013 at 6:00pm in the Old Senate Room, Irwin Street Building.

Present: Adjunct Professor Warren Kerr AM (Warden), Mr Paul McCann AM (Deputy Warden), Mr Paul Appleton, Clinical Professor Lesley Cala, Mr Colin Campbell-Fraser, Ms Devon Cuneo, Mr Arthur Hiemstra, Mr Robert Johnson, Dr Susan King, Dr Doug McGhie, Mr Chuan Ong, Dr Fran Pesich, Mr Jonathan Strauss, and Ms Pauline Tremlett.

By Invitation: Ms Hilary Silbert (Senator)

Apologies: David Hodgkinson (Immediate Past Warden), Mr Terrence Cheong, Dr Judith Owen and Mr Cameron Barnes (Guild President)

Leave of Absence: Mr Ashok Desai, Professor Richard Harper, Mr Clifford Gillam, Mr Ian Passmore, Dr Zarin Salter, Dr Taiwo Sanusi and Ms Tracy Taylor.

Ms Juanita Perez, Convocation Officer, as Executive Officer.

The Warden, Adjunct Professor Warren Kerr AM, declared the meeting open at 6:14 pm.

1. APOLOGIES AND APPROVAL OF LEAVES OF ABSENCE

There were 7 requests for leaves of absence received prior to this meeting.

It was

Resolved 50/13

That Leave of Absence be granted for Mr Ashok Desai, Professor Richard Harper, Mr Clifford Gillam, Mr Ian Passmore, Dr Zarin Salter, Dr Taiwo Sanusi and Ms Tracy Taylor.

Proposed: Ms Pauline Tremlett
Seconded: Mr Jonathan Strauss

An apology was received from Mr Terrence Cheong and Mr Cameron Barnes.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the Council of Convocation meeting of Wednesday, 4\(^{\text{th}}\) September 2013 was contained in Attachment A of the agenda papers for this meeting.

It was

Resolved 51/13
That the minutes of the Council of Convocation meeting held on Wednesday, 4th September 2013 be accepted and confirmed as a true and accurate record.

Proposed:  Dr Susan King
Seconded:  Ms Devon Cuneo

3. BUSINESS ARISING FROM THE MINUTES

3.1 Governance Paper

A document prepared by the Warden titled Corporate Governance Arrangements for UWA Convocation which had been reviewed and approved by the University’s Legal Counsel, Mr Kim Heitman, was contained as Attachment E of the agenda papers of the Council meeting of 4th September 2013; and again contained as Attachment B of the agenda papers of this meeting. This document was put forth at the last Council meeting to enable everyone to thoroughly review this document with a view for adoption by Council at this meeting of 2nd October 2013.

Mrs Pauline Tremlett commented that participation of Development and Alumni Relations Office (DAR) staff in Convocation Council sub-committees should be by invitation and not be considered as right. This was agreed.

It was

Resolved 52/13

That pending amendment of the document to clearly state that the participation of representatives of the Development and Alumni Relations Office (DAR) were by invitation only, Convocation Council approves these governance arrangements, subject to the proviso that should there be any discrepancy between these governance arrangements and the UWA Act and Statutes, then the UWA Act and Statues shall take precedence.

Proposed:  Dr Susan King
Seconded:  Dr Fran Pesich

3.2 Convocation’s Response to UWA 2020

A final copy of Convocation’s response to UWA 2020 submitted to the Vice-Chancellor on 20th September 2013 appeared at Attachment C of the agenda of this meeting for Council’s record. A response from the Vice-Chancellor was received by email on 30th September 2013; this email was circulated via email to Council on 1st October 2013. The VC thanked Convocation for responding to the VC’s UWA 2020 paper. The VC stated in his response that he was encouraged to receive strong support for the proposal to strengthen and more effectively co-ordinate the external-facing activities of the University, and looked forward to working with Convocation as these plans are developed through 2014.
4. WARDEN’S REPORT

The Warden, Adjunct Professor Warren Kerr AM took his report as read. The Warden’s report appeared at Attachment D of the agenda of this meeting.

Second Ordinary Meeting

The Warden thanked all involved in the organising of the Second Ordinary Meeting (SOM). The Warden received many positive responses from those who attended the meeting.

Ms Devon Cuneo commented that the food provided should be more substantial as by the time the meeting concluded at 8.00pm, attendees would be very hungry. The comment was noted and will be addressed by the Outreach Committee.

Mr Chuan Ong commented that the colonnade of The University Club where the refreshments were served was cramped and it was difficult for food and attendees to circulate. This comment was noted and Council was informed that the following Ordinary Meetings for 2014 have been booked and will be held at the Banquet Hall where the venue for drinks and discussions is much larger.

Ms Devon Cuneo raised concern that one attendee put forward a motion at the meeting and that the motion was not addressed. The Council was then reminded that there were processes in place for motions to be raised at meetings. Statute 9 provides that any motion to be put at an Ordinary Meeting must appear on the notice paper for that meeting; this can be done by putting it forward in writing to the Warden or Convocation Officer. The statutory deadline is at least 28 days prior to the meeting. It was noted that many graduates had formally raised concerns and queries with the Warden prior to the meeting and that they were addressed at the meeting.

The Warden gave an account of correspondences received this year from the following graduates:

- Mr Michael Kile expressed concern regarding the University of Western Australia’s logo appearing on a website called Shaping Tomorrow’s World, which gives one the impression that this website is sponsored by the University. This matter was investigated by UWA Public Affairs and the results reported at the SOM.
- There was also a letter from Dr Bruce Hartley who requested that the Ordinary Meetings be recorded and posted on Convocation’s website so that those who were unable to attend the meeting could still view the meeting. This has now been implemented and reported on at the SOM.
- Another letter was received from Ms Margaret Pinchback regarding the University’s motto. Ms Pinchback was concerned that the University motto changed from "Seek Wisdom" to "Achieve International Excellence". The Warden, after consultation with University, responded to Ms Pinchback at the SOM that the University’s motto remains “Seek Wisdom” and that "Achieve International Excellence" was a tag line.
Awards Committee

As part of his report, the Warden thanked Clinical Professor Lesley Cala for her efforts in the management and administration of Convocation Awards. The preparations for the Awards Ceremony to be held on Friday 1st November are currently underway.

Strategic Planning Committee

The Warden indicated that the work of the Strategic Plan Work Group is proceeding and a report will be provided at the next meeting of Council.

Spring Graduation Ceremonies

The Warden thanked all involved who volunteered for the spring graduation ceremonies. The Warden indicated that the graduation ceremonies provide useful opportunities to “spread the word” regarding Convocation both to senior staff-members, graduates and the audience throughout the University. By being part of the proceedings, he has had opportunity to enter into conversation with senior University executives regarding items of interest to Convocation.

Promotion of Convocation

The Warden indicated that he is now starting to receive requests from various faculties to speak on the role and responsibilities of Convocation. The first of these was a talk at the School of Podiatry on the role and function of Convocation. In preparation for this talk the Warden has prepared a Powerpoint presentation on Convocation, which is now available for use by others.

Selection Committee

Mrs Pauline Tremlett enquired whether there is any possibility of involvement of the Warden on the selection of a new Senior Vice-Chancellor Community Engagement. The Warden indicated he will investigate this matter.

5. GUILD PRESIDENT’S REPORT

The Guild President Mr Cameron Barnes was not present at the meeting and no written report was submitted for this meeting.

6. TREASURER’S REPORT

The Treasurer, Dr Fran Pesich, spoke to the Revenue and Expenditure report for Convocation. A copy of this report was tabled at the meeting and is contained in Attachment A of the minutes of this meeting. Dr Pesich spoke on some points to note:

- Following Council’s approval of the 2013 budget in April 2013, there have been a number of extra expenditures. The August financial report ‘expenditure column’ has been updated to include these additional expenditures. As a result the planned variance amount for the year ending 2013 now reflects an approved variance of $11,515.80 over budget; original year-end forecast was $1,115 over budget.
• There have also been various amounts spent recently that have not been included in the original budget, including an amount of $1315 on Convocation brochures for the 2013 graduations.

For audit purposes, Council then

Resolved 53/13

To approved the cost of $1,315.00 for the additional Convocation brochures for the 2013 Graduation mailout.

Proposed: Dr Fran Pesich
Seconded: Mr Colin Campbell-Fraser

• There may be a surplus year end result in the Statutory account. The final year end result will depend on whether there is a requirement for an Additional Ordinary Meeting in 2013. The Convocation office is required to submit a 3rd Quarter financial reforecast and a summary of variances to the Registrar’s Office; a decision whether to hold an Additional Ordinary Meeting will have significant impact on year end outcomes.

• There have also been additional suggestions received by the Treasurer for various new incentives such as Convocation certificates, raising the value of the Matilda Award prize, holding a Convocation Conference, inscriptions for Centenary medals, additional invitees to the Convocation-hosted Senate Dinner etc.; the Treasurer asks that all those who have raised these suggestions to present to Council a forecast of what the expenditures for each of these incentives will incur for Council consideration.

• The Treasurer also pointed out that the Council is spending their savings while revenue is declining. Expenditure exceeds revenue whilst there is no other prospect of income.

Mr Chuan Ong suggested that each committee should submit a quarterly income and expenditure report to keep Council up-to-date; this will give Council a clearer picture of Council finances. The Warden agreed that this is a good suggestion and that this amendment will be included in the terms of reference in the Corporate Governance Arrangements for UWA Convocation.

All Committee Convenors were requested to submit their 2014 proposed budget to the Treasurer for preparation of the 2014 budget.

7. REPORT OF ISSUES OF RELEVANCE FROM SENATE

Ms Silbert reported that at the last meeting of Senate, proposed amendments to Statute 11 relating to Academic Dress were considered and accepted by Senate. The proposed changes to academic dress were prepared to provide for new degrees resulting from the changes brought about by the 2012 new course structure.

The Warden reported that a letter seeking Convocation’s views on these amendments had now been received from the University Secretary and forwarded to the Statutes Committee for review and reporting back at the next Council meeting.
To update Councillors, the Warden also added that he was aware that members of the Senate were invited to the opening of University Hall following the last Senate Meeting.

As the Warden is also a member of the Senate Development Committee, he indicated that the University will hold a formal launch of the Centenary Fundraising Campaign with a gala dinner on Tuesday 15th October 2013 in Winthrop Hall.

8. NEW BUSINESS

8.1 Update on Review of UWA Act by State Government

The Deputy Warden and Convenor of the Statutes Committee, Mr Paul McCann AM, reported that he met with Mr Kim Heitman, UWA General Counsel and the Registrar, Mr Peter Curtis, since the last Council meeting. Mr McCann reported that according to the Registrar, so far as the changes to the UWA Act are concerned, the University’s response to the Education Services Department will be that the University requires no substantial changes to the UWA Act, but would be interested in tidying up some processes and procedures within the Act.

9. COMMITTEES AND WORKING GROUPS

9.1 Statutes Committee

The Convenor of the Statutes Committee, Mr Paul McCann AM, spoke to his report, which was tabled at the meeting. This Statutes Committee report is attached as Attachment B.

Need for an Additional Ordinary Meeting

Mr McCann reported on his meeting with the Registrar on the topic of Electronic Voting. The Registrar is of the view that the inclusion of a provision in Statute 9 and 12 to allow electronic voting could be passed through Senate so as to meet the notice timelines for presentation at the First Ordinary Meeting. In his report, he also included that the University Secretary, Ms Deirdre de Souza, advised that the changes could be presented to either the Senate meeting of 4th November or in December 2013. If this was to be the case, an Additional Ordinary Meeting will not be required.

Electronic Voting

Dr Susan King asked about the timeline for amendments as there is a need to tidy up obscurities in the statutes; one such example mentioned was the definition of ‘Postal List’ in Statutes 9. The definition of the ‘Postal List’ seems ambiguous in its current form. Mr McCann will take this matter to Statutes Committee for handling.

Ms Hilary Silbert asked how the change process will be managed from postal vote to electronic voting. Mr McCann replied that, at this point, it was first necessary to establish a provision for electronic voting. The intention is to implement change in statutes to allow more than one mode of voting – currently the statute is very prescriptive and allows for only one mode, which is postal vote.

Plans for 2014 will be pending on advice from the Registrar’s office on budget allocation for 2014. This information has not yet been received.
Resolved 54/13

That Council approves

a) the Statute changes mooted for EVP and modernising the Convocation Statutes concerning Statute 9 and Statute 12 are divided into Parcel 1 to address the facilitation of electronic mode of voting at elections, and Parcel 2 to address modernisation changes that require changes to the Act for implementation; and,

b) Parcel 1 is progressed to Senate so as to meet the notice timelines for an Acceptance Vote at the First Ordinary Meeting

Proposed: Mr Paul McCann AM
Seconded: Mr Jonathan Strauss

Dr Fran Pesich commented that parcel 1 must be progressed with the objective that it is completed in time for the statute amendments to be brought to the First Ordinary Meeting in 2014.

Dr Pesich also commented that she feels there should be dialogue with the membership regarding electronic voting. Mr Colin Campbell-Fraser commented that there have already been many mentions of electronic voting in the Warden’s Column in Uniview magazine and at the Second Ordinary meeting and there has been no objection received by the Convocation Office. Mr Campbell-Fraser suggested that should Council wish to provide more communication regarding electronic voting, perhaps Council could utilise online/web media; but basically felt that there has already been enough communication to the graduate community about electronic voting.

Some questions were raised during discussion regarding the communication plan, change management and other operational issues regarding implementation of electronic voting and statutes amendments. These questions will be discussed at the following Statutes Committee and then reported at the next Council meeting.

The Warden reminded everyone that the Statutes Committee has already obtained an overall mandate by Council to proceed to electronic voting and in consultation with the relevant University authorities to progress it as quickly as possible.

9.2 Awards Committee

The Convenor of the Awards Committee, Clinical Professor Lesley Cala, spoke to her reports. A copy of her original report was contained at Attachment E of the agenda papers of this meeting. Professor Cala also tabled another set of reports which were in addition to her original reports. The additional reports which were tabled at the meeting are attached as Attachment C.
Resolved 55/13

That Council accepts the decision by the Awards Committee and the various Awards Selection Committees that the following students be awarded the

2013 Convocation Postgraduate Research Travel Awards (PGRTA)

Tegan Davies Geoffreys Kennedy Award
Stephanie Stevens Alexander Cohen Award
Muhammad Munir Iqbal Ken and Julie Michael Award
Victoria Reynolds Postgraduate Students Association Award
Alicia Annamalay Postgraduate Students Association Award
Yongjuan Guan Convocation Postgraduate Research Travel Award
Jingbin Zheng Convocation Postgraduate Research Travel Award
Gillian Weir Convocation Postgraduate Research Travel Award
Melanie Walls Convocation Postgraduate Research Travel Award
Alex Veen Convocation Postgraduate Research Travel Award
Emma Nicoletti Convocation Postgraduate Research Travel Award
Kanthi Perera Convocation Postgraduate Research Travel Award

2013 Matilda Award for Cultural Excellence

Christina Davies

Graduate Women WA 90th Anniversary Scholarship (GWWA)

Tegan Davies

Proposed: Clinical Professor Lesley Cala
Seconded: Ms Devon Cuneo

The Warden commended Professor Cala on the professional way she managed the administration of all of the Convocation awards and for her organising of the Awards Ceremony.

Ms Hilary Silbert, member of UWA Senate and member Graduate Women WA (GWWA), officially thanked Professor Cala. Ms Silbert stated that in celebration of the GWWA’s 90th Anniversary, GWWA made possible five awards of $5000 to be provided to each of the universities in Western Australia. GWWA encountered difficulty in providing this award to UWA and that if it were not for the efforts of Professor Cala in setting up regulations to administer the award, the GWWA award would not have been provided to UWA.

Amendment to Convocation Postgraduate Research Travel Awards (PGRTA) regulations and to Matilda Awards regulations

Following the last round of applications for the PGRTA, it was felt that changes needed to be made to allow more students to be eligible to apply for this award. It was suggested that to
be eligible to apply for this award, a student could be enrolled at least 6 months instead of 12 months.

It was also felt that if the applications were open earlier in the year, it would allow students to travel late in their 2nd year or early in their 3rd year of their PhD. This would mean they could incorporate the extra knowledge gained to enhance their thesis in good time before completion dates.

It was

Resolved 56/13

That the following changes of the regulations of the Convocation Postgraduate Research Travel Awards be made.

4.(1) “To be eligible to apply for an award, an applicant must have been enrolled for a higher degree by research at this University for at least 126 months and have had their research proposal accepted by the Board of the Graduate Research School.”

And

10.(1) Applications must be submitted on the approved form which is available from the Office of Convocation or via the Convocation home page on the University website at http://www.convocation.uwa.edu.au/ from 1 July - first Monday in April each year.

(2) Application must be received in the Office of Convocation by 54 pm on the first Friday in June.

Proposed: Clinical Professor Lesley Cala
Seconded: Mrs Pauline Tremlett

Convocation Prize in the Faculty of Medicine, Dentistry and Health Sciences

Professor Cala reported on the proposed changes to the Convocation Prize in the Faculty of Medicine, Dentistry and Health Sciences. A summary of the proposed changes is contained in Attachment E of the agenda papers for this meeting.

It was

Resolved 57/13

That Council of Convocation endorse the establishment of a prize, value $1250, for the MD course to be awarded within the scholarly activity service learning area during the final two years of the course.

Proposed: Clinical Professor Lesley Cala
Seconded: Ms Devon Cuneo
Convocation Prizes still under negotiation

Professor Cala reported that talks are still underway to finalize changes to Convocation prizes for the Faculty of Law and Faculty of Science. A copy of a report on Convocation prizes for these faculties were tabled at the meeting and is contained in Attachment C of this set of minutes. Professor Cala requested that all comments or queries regarding these awards be forwarded directly to her.

9.3 Outreach Committee

The Convenor of the Graduate Outreach Committee, Ms Tracy Taylor, was not present at the meeting. A written reported was tabled at the meeting and is contained in Attachment D of this set of minutes. This report was taken as read.

Mr Colin Campbell-Fraser spoke to the report. He commended the Warden on his chairmanship of the Second Ordinary Meeting. Mr Campbell-Fraser commented that meeting was a very good meeting; there was broad discussion, impressive speakers, and the conduct of the meeting was impeccable.

Email invitations

Dr Fran Pesich commented that the Warden’s initiative to send a personal invitation to graduates to attend the Second Ordinary Meeting was very effective. However she indicated that due to University restrictions on internet traffic during peak times (office hours), email invitations could be sent out only in batches of 1000 after work hours. She asked if this mode of communication could be managed in a manner so that there would be less strain on Convocation resources. The Warden offered to investigate this issue.

Senior’s Week Sponsorship from Bendigo Bank

Dr Pesich reported that the Graduate Outreach Committee has applied for and received a grant of $1000 for the 50th Reunion from Bendigo Bank. The Warden will offered to sign a letter of thanks for this sponsorship.

9.4 Development & Policy Committee

The Convenor of the Development and Policy Committee, Mr Arthur Hiemstra, reported that the recent graduation ceremonies went well. Mr Hiemstra thanked Dr Fran Pesich and Ms Devon Cuneo for coordinating all the volunteers for the graduation ceremonies. The committee will conduct a review of Convocation’s presence at graduation ceremonies. The review will be a guide for improvement for future activities. This review will be reported at the next Council meeting.

University Club sponsored competition

The University Club sponsored a competition that was held during the Spring graduation ceremonies. The Warden was invited to draw winners in the presence of Council. The names are listed in the order in which they were drawn:
1. Craig Matthews
2. Simrith Sidhu
3. Elisha Clifton
4. Tom Horrocks
5. Ryan Singh
6. Anastasiya Vyshegorodskaya

No written report was submitted for this meeting.

9.5 Membership Committee

The Convenor of the Membership Committee, Dr Susan King, reported that the committee meeting of September was rescheduled due to the unavailability of members to attend the meeting at its original meeting date. The next meeting scheduled for 15 October 2013 will now clash with the University's Campaign launch. This meeting will also need to be rescheduled. No written report was submitted for this meeting.

10. OTHER BUSINESS

Old Senate Room upgrade

The Warden reported that he has had further discussions with the representatives of Facility Management regarding the upgrade of the Old Senate Room. This upgrade is proceeding and furniture is already being made. The Warden indicated that he has a meeting scheduled with Simon Chapman to discuss detailed arrangements.

There being no further business, the Warden declared the meeting closed at 8:10pm.
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### GENERAL PURPOSE ACCOUNT (BU 02460)

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<tr>
<td>General Reserve</td>
<td>05001000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>317,779</td>
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<tr>
<td><strong>Total All Accounts</strong></td>
<td></td>
<td>2,282</td>
<td>606,137</td>
<td>579,437</td>
<td>21,062</td>
<td>435,845</td>
<td>370,227</td>
<td>1,409,903</td>
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### NOTES

1. Long Term Pool (LTP) capital - interest from this account funds the awards.
2. General Reserve requires two-thirds majority vote at an Ordinary Meeting to access.
3. Subscriptions appear as revenue for the General Purpose account.
4. Current BankWest Travel Grant account holds 2012 award funds for 12 months.
Statutes Committee Report

For Convocation Council Meeting 2 October 2013

Committee Membership:

Paul McCann (Convenor)  Paul Appleton
Susan King  Jonathan Strauss

Co-opted members:

Cathy Tang  Anne Webster (Development and Alumni Relations)

Ex Officio members:

Warren Kerr (Warden)  Juanita Perez (Convocation Officer)
Fran Pesich (Treasurer)  Cristina Kelly (Convocation)

1. COMMITTEE MEETING

The Statutes Committee Meeting for August/September was in the form of a workshop of two meetings with the UWA Legal Services. Convenor met with Kim Heitman twice 12 & 19 Sep and Dr Anthony Fortina (26 Sep 2013) once. The workshop considered the practicalities of Convocation objective to modernise the Statutes 9 & 12.

In the workshop with Legal Services, it was agreed to divide the approach to modernising the Convocation Statutes into two parcels. The first parcel (Parcel 1) comprises only those parts of the Statutes that provide for the manner of Convocation elections and adding the electronic form. The Convocation Statutes Committee Convenor, Mr Paul McCann, would meet with Legal Services to develop and refine Parcel 1 with input of the Statutes committee.

The second parcel (Parcel 2) would comprise a consolidated set of changes to Statutes, which are contingent on amendments to the Act. Some of the change objectives – such as tenure of officebearers and Senate rotations - appear to be constrained by provisions of the University of WA Act and therefore require more extensive work to effect the necessary statute changes beyond University’s immediate capacity to make alterations. Parcel 2 changes of statute would be brought forward should any opportunity arise to amend the Act. Some possibilities of this were discussed.

General Counsel Heitman felt that Parcel 1 would progress easily through the Senate legislate affairs process in time for the notice periods of our First Ordinary Meeting in March 2014.

Convocation Executive agrees that Parcel 1 will lighten the workload and simplify the change process. The Convenor advised the General Counsel that we would like the University help to implement the Parcel 1 pathway. (attached)

Meeting with Registrar

In a separate meeting with the Registrar on 26 September, (Peter Curtis, Paul McCann), three main points were discussed.

1. The outsourcing of the 2014 Elections to WAEC was proceeding and a response from The Commission was imminent. This was seen to be a good step forward by Convocation. As of this day, the WAEC has advised the quote is $135,000 - $140,000, to be invoiced after completion. This is exactly the budget range.

2. The Registrar agreed with the Parcel 1 / Parcel 2 division of Statute changes, and agreed there should be no apparent limitations to getting Parcel 1 (EVP addition to Statute) through Senate. Separately, The UWA Secretary advised that the Changes could be presented to either the Senate Meeting on 4 November or in December 2013.
3. The EVP project cost is in competition with other projects. We discussed potential alternative methods of introduction; this could include our project officer working internally with the survey organisation in the Registrar’s office to adapt toward an electronic methodology. He was relieved that there could be a Plan B, which was significantly less cost, but still deliver the electronic voting. He sees this as valuable for other areas of polling the campus life.

Recommendation:

That Council approves

   a. the Statute changes mooted for EVP and modernising the Convocation Statutes concerning Statute 9 and Statute 12 are divided into Parcel 1 to address the facilitation of electronic manner of voting at elections, and Parcel 2 to address modernisation changes that require changes to the Act for implementation; and,

   b. Parcel 1 is progressed to Senate so as to meet the notice timelines for an Acceptance Vote at the First Ordinary Meeting

2. STATUTE 11 REVIEW

The University Senate has forwarded change to Statute 11 – Regalia to Convocation for our ratification of the changes. The changes reflect the new degree structure in the University for 2012, and make some minor changes to the edging of Masters and Honours graduate regalia.

The University Secretary has confirmed that the University is not anxious over the timing with Convocation given the FOM in March 2014, and an additional Ordinary meeting is not required.

The Statutes committee will consider these and make recommendations to next Council meeting such that if appropriate, an acceptance motion may be put to the FOM.

3. NEXT STEPS

   a. Discussion with UWA and WAEC to implement the 2014 elections.

   b. Conduct analytics of DAR databases.

   c. Develop EV Project Scope with the Project Officer.

   d. Develop Statutes 9 & 12 changes and provide to Senate for implementation process.

4. NEXT STATUTES COMMITTEE MEETING

Next meeting 8 Oct 2013, 5:30 PM (TBC), Orchid Room, Admin East

Paul McCann
Convenor, Statutes Committee
The selection committee met on Tuesday 17th September 2013 and consisted of Lesley Cala (Chair), Warren Kerr, Heather Williams, James Paparo, Gemme Bothe and Kara Salter.

It was unanimously decided that 12 of the eligible 16 applicants should be offered a PGRTA. The successful applicants appear below:

**Tegan Davies**  
School of Plant biology, Faculty of Science  
“Carbon cycling dynamics in mangrove sediments and how they might respond to climate change & coastal development”  
Summer course to learn NGS techniques for marine microbial ecology at UNSW Feb 2014

**Stephanie Stevens**  
School of Psychology, Faculty of Science  
“Implementing Cognitive Bias Modification training procedures at the onset of heightened anxiety as a means of reducing symptoms”  
Funds to travel to Belgium to work with Professor Koster at UGent.

**Muhammad Munir Iqbal**  
Centre for Legumes in Mediterranean Agriculture (CLIMA), UWA  
“Genetics of adaptation of yellow lupin to dryland conditions”  
Funds to travel to USA to learn to develop molecular markers using methodologies developed by Drs. Udall and Maughan at Brigham Young University, Provo, Utah.

**Victoria Reynolds**  
School of Pediatrics and Child Health, Faculty of Medicine  
“To identify, describe and treat voice abnormalities in preterm children at school age.”  
Funds to travel to Boston, USA to attend the course of Fibreoptic Endoscopic Evaluation of Swallowing in January 2014 which gives training to investigate laryngeal function.

**Alicia Annamalay**  
School of Pediatrics and Child Health, Faculty of Medicine  
“The relative roles of viruses and bacteria in acute lower respiratory infections in young African children”.

Funds to travel to Cape Town to present work at the 8th World Congress of the World Society for Pediatric Infectious Diseases in November 2013, followed by a visit to the Manhica Health Research Centre in Mozambique to conduct laboratory and data analysis.

**Yongjuan Guan**  
School of Animal Biology, Faculty of Science  
“Cellular and molecular aspects of the testis in underfed rams”.  
Funds will be used to travel to Canada to learn microRNA gene regulation.

**Jingbin Zheng**  
Centre for Offshore Foundation Systems, UWA  
“Development of robust design approaches for spudcans (foundations for mobile drilling rigs) directly from cone penetration test data in multi-layer soils”.  
Funds used to present a paper at the 14th International Conference of the International Association for Computer Methods and Advances in Geomechanics in Kyoto, Japan September 2014.

**Gillian Weir**  
School of Sport Science, Exercise & Health, Faculty of Science  
“Trunk and hip neuromuscular control during change of direction sporting tasks: implications for knee loading and anterior cruciate ligament (ACL) injury”
Funds to travel to Liverpool John Moore’s University to implement screening protocol procedures there, followed by presenting research at 4th IOC World Congress on Sport Injury Prevention in Monaco April 2014.

PGRTA continued.

Melanie Walls  
School of Women’s and Infants’ Health, Faculty of Medicine  
“To identify predictive markers of human oocyte developmental competence, by comparing treatment outcomes between in vitro maturation and traditional in vitro fertilisation, for women with polycystic ovarian syndrome”  
Funds to travel to Turkey May 2014 to attend the biennial ALPHA conference for Scientists in Reproductive Medicine and also a satellite symposium regarding the Embryoscope incubator and time-lapse analysis software which forms a major component of her PhD and is in addition to the original project.

Alex Veen  
UWA Business School  
“Deriving what the consequences of removal of the statutory individual bargaining stream are, like the Australian Workplace Agreements, for those actors in the W.A. context that were using these arrangements, by studying the implications it has had on the content of their subsequent industrial agreements as well as the impact the legislative changes have had on the day-to-day workplace practices in the respective organisations.  
Funds to undertake a 2.5 month exchange as Visiting Scholar at the University of Sydney in 2014.

Emma Nicoletti  
School of Humanities, English and Cultural Studies, Faculty of Arts  
“Science fiction novels of Jeff Noon from an ecocritical (environmental) perspective.”  
Funds to travel to Brisbane and Melbourne to attend conferences between Nov 13th and December 6th 2013.

Kanthi Perera  
School of Psychiatry and Clinical Neurosciences, Faculty of Medicine  
“Ambiguous loss associated with mental ill health: how is it perceived and managed by those affected?”  
Funds to travel to Greece to present a paper at the 19th International Conference of the Association of Psychology and Psychiatry for Adults and Children in May 2014.

END
The selection committee of 6 judges met on Tuesday 17\textsuperscript{th} September. The panel consisted of Lesley Cala (Chair), Warren Kerr, Heather Williams, James Paparo, Gemme Bothe and Kara Salter.

There was unanimous opinion that the successful applicant should be:-

4-TD  Tegan Davies      84.5%
Carbon cycling dynamics in mangrove sediments and how they might respond to climate change and coastal development.
School of Plant Biology, Faculty of Science

Details of Project:-
Mangrove ecosystems occupy the dynamic boundary between land and sea, providing many ecosystem services including some of the most efficient carbon sequestration of any ecosystem.

Microbes drive many processes that determine carbon fluxes in mangrove sediments, including the decomposition of organic matter to carbon dioxide. However, mangroves have recently been identified by UNEP GEAS as one of the ecosystems most vulnerable to changing climate and land use, which may in turn alter carbon storage.

Tegan’s research investigates the resilience of sediment microbial communities and their associated carbon dynamics across a natural spectrum of salinity, aridity and nutrient loadings in order to better understand their potential vulnerability to altered sea level and increased nutrient loadings.

Carbon dioxide flux rates are being measured from surface sediments and the changes in associated biogeochemical investigated, as well as quantifying microbial biomass, enzyme activity and phospholipid fatty acids (PLFA).

Tegan will sample pristine mangrove communities growing across a climatic gradient from temperate to tropical, over the west and north coast of Australia. The findings will provide the first systematic investigation of the contributions of microbes to carbon storage and cycling in mangrove systems in Australia.

Tegan’s current methods for assessing the functional composition of the microbial community are ‘broad brush’ (enzymatic activities, carbon dioxide flux and PLFA).

The GWWA Scholarship will provide the funds necessary to analyse the microbial community structure using next generation sequencing (NGS) of bacterial and archaeal DNA to couple with and interpret the extensive biogeochemical data that she has collated to date from Exmouth, Shark Bay and Bunbury.

The various extraction kits, microchip analysis for bacteria and archaea and miscellaneous cost $5000.
Convocation of UWA Graduates

Matilda Award for Cultural Excellence, Selection Report

Preamble
The Matilda Award (www.graduate.uwa.edu.au/awards/matilda) is awarded annually for cultural excellence with a prize of $3000 in 2013.

Selection Committee:
- Clinical Professor Lesley Cala (Chair of Convocation Awards Committee)
- Professor Clarissa Ball (Faculty of Arts – Deans representative)
- Adjunct Professor Warren Kerr AM (Warden of Convocation)
- Dr Dawn Butterworth (Community representative from the Arts)
- Mr Cameron Barnes (Guild President)
- Ms Valentina Barron (Guild Public Affairs President)

Nominations
9 nominations were received by the closing date, 30 August 2013.

Selection
Each panel member ranked the nominees against the selection criteria. These rank scores were tabulated. The nominee with the lowest score was declared the winner.

Recommendation
Select Christina Davies, Visual Arts/Health as the 2013 Matilda Award Winner.
School of Population Health, Faculty of Medicine

Summary of field of work:-
Christina is making an outstanding contribution to culture, arts practice and health at local, national & international level. Her practice as a painter has led to and informed her arts and health PhD at UWA, additional arts research at Murdoch University and arts evaluation work with local and national organisations e.g. Musica Viva, Rio Tinto and Princess Margaret Hospital.
Christina’s paintings are in various private collections. Her 5 arts papers have been published in international journals and she has presented at a total of 9 national/international conferences.
She was selected to evaluate the impact of Musica Viva/Rio Tinto’s music program and PMH’s art program on children. She is also writing an arts/youth monograph, has co-authored an Arts hub article and is working with UWA media on 2 press releases.
Christina’s work is innovative, of international importance and lifts the profile of the Arts. Her PhD is the first to define the arts for population research and to quantify the arts/health relationship.
Her evaluation reports showcase the arts to funders, commerce, government and the community. These reports will partly fund an academic position and will provide the School of Population Health, UWA with a new teaching/research area that will attract new staff and students.

Clinical Professor Lesley Cala
Chair of Convocation Awards Committee
12th September 2013
ORDER OF PROCEEDINGS for PRESENTATION of AWARDS CEREMONY
November 1st 2013

5.30 p.m.   Guests arrive

6.00 p.m.   Welcome by the Warden, Adjunct Professor Warren Kerr AM – M.C. for the event. Introduces the V.C.’s nominee, Winthrop Professor Alec Cameron, to give 10 mins address.
6.10 p.m.   Address by V.C.’s nominee- Professor Alec Cameron

6.20 p.m.   Warden introduce the Dean of the Graduate Research School, Winthrop Professor Alan Dench. who will read out the citation for each of the 5 named awards mentioning first the name of the Donor, then the name of the recipient and the project.

6.20 p.m.   Presentation of the Kennedy Award – Mrs Alison Kennedy - shake hands, photo
6.25 p.m.   Presentation of the Alex Cohen Award – Clin. Prof. Alex Cohen - ditto
6.30 p.m.   Presentation of the Ken and Julie Michaels Award – Dr. Ken Michael- ditto
6.40 p.m.   Presentation of Postgraduate Students’ Assoc. Awards (2) – President of PSA, Gemma Bothe -ditto

6.50 p.m.   Convenor Awards Committee – Clin Prof Lesley Cala – will introduce Professor Barry Marshall, Nobel Laureate, stating he:- will present the 7 un-named Awards from Convocation – shakes hands with the student, says a few words and have photo taken together. Lesley will read out the citation naming the student and the subject of the student’s project. Allow 5 mins each x 6 = 30 mins.

7.20 p.m.   Presentation of Graduate Women WA 90th Anniv. Award – President of GWWA, Ms Felicity Farrelly - Shake hands, says a few words, photo

7.25 p.m.   Warden take the podium to introduce the Presenter of the Matilda Award Clinical Professor Bryant Stokes AM RFD KSJ MB BS Hon DSc (Curtin) FRACS FRCS, A/ Director General of Health

    Note: author of Mental Health Review in WA 2012.

    name of recipient (to be advised after Oct 2nd Council Meeting)

    Professor Stokes gives a cheque for $3000.

    shakes hands, says a few words and has photo taken with recipient.

7.30 p.m.   Warden then introduce the Presentation by 2012 PGRTA Awardee, Viviene Brown School of Social Sciences, Faculty of Arts - for 10 mins. May be a power point. “Investigating the strategies employed by the Wajarri people in managing resource availability in the Weld Range, Murchison, WA”

7.40 p.m.   Warden close proceedings and invite guests to have refreshments until 8.30 p.m.

8.30 p.m.   Finish
UNDERGRADUATE PRIZES in preparation

FACULTY of LAW
The Faculty has one School, including in the new Course structure. Merits one prize from Convocation valued at $250.

The future arrangement for the Faculty will be a postgraduate degree called Juris Doctor – JD
The holders of this degree are eligible to practice as Lawyers, after 6 years study.
The degree is 3 yrs study, preceded by a degree also of 3 years in some other discipline.

Also 2 undergraduate degrees called Bachelor of Business Law and Bachelor of Law and Society.
The holders of these 2 Bachelor degrees are not eligible to practice as Lawyers.

It has been stated by the representative for a Faculty Development Officer that the Law School wants prizes for its Postgraduate degree – JD – to be of a value of $1000. The Convenor of the Awards Committee has made it clear this is not available from Convocation; only a $250 prize.

The enquirer then asked if Convocation would offer its $250 prize to one of the 2 undergraduate degrees having a Law major but without eligibility to those graduates to practice as Lawyers.

Another option, if Convocation preferred to offer a prize only to those who would practice as professional lawyers, would be to withhold offering any prize at this time, if the Law School refused to accept $250 for a prize in its Postgraduate degree, the JD.

PRELIMINARY OPINION by Convocation Council?

FACULTY of SCIENCE
This is now an amalgamation of the Faculty of Life and Physical Science and the Faculty of Natural and Agricultural Science.
Previously the combined number of prizes for the 2 Faculties was 21 but under the new structure there is only a total of 9 Schools. This means Convocation will offer 9 x $250 = $2,250 in prize money.

The Faculty Dean, Winthrop Professor O’Donnell is aware of the situation and has delegated his deputy Dean Brendan Waddell and his Faculty Manager (Academic) Jan Taylor to contact Lesley Cala to explore the various options.
One option can be to have 9 separate prizes, each worth $250.
Another option would be for e.g. 5 Schools to pool their funds to offer a prize valued at $1250 and for the other 4 Schools to pool theirs to have a prize of $1000.

THIS ITEM is provided to Council as Work in Progress.

Lesley Cala 2nd October 2013.
Convocation of UWA Graduates

Outreach Committee

Report to Council

Committee Membership:

Tracy Taylor (Convenor)  Pauline Tremlett
Devon Cuneo  Colin Campbell-Fraser
Taiwo Sanusi  Arthur Hiemstra

Co-opted members:

Joan Pope (co-opted)  Sally Ann Jones (co-opted)
Fran Pesich (co-opted)

Automatically invited to all meetings are:

Warren Kerr (Warden)  Juanita Perez (Convocation Officer)
Paul McCann (Deputy Warden)

Committee Meetings:

The Outreach Committee has met once since the last Council meeting:

1. Tuesday 10 September at 4.30 pm in room Business School Cafe.

REPORT ON EVENTS HELD

1. Second Ordinary Meeting – Friday 20 September

We had 252 registrations (total respondents 750+) for the Second Ordinary Meeting held in the Auditorium and Lower Colonnade of the University Club. This was the first occasion that the Warden was able to email the graduates to invite them to the event and that the event was fully recorded. Both will now be a formal part of the process for Ordinary Meetings in the future.

Feedback received from people who attended:

- The crowd was great, the atmosphere was very good,
- Warren, the Guild President and Justice Edelman were excellent speakers and the level of interest was very high,
- Even people sitting at the back could hear Cam speak when he was seated,
- Warren was also wonderful as the MC for the event.

Negative criticism was caused by the popularity of the event - Perth’ites don’t like a crush it seems. To have had too many people is a good problem to have had. Also, there was the issue of getting food to filter through to all attendees. This will not be as big an issue at the next Ordinary Meetings as the banquet hall has been booked as the venue for both events.

UPDATE ON 2013 EVENT PLANNING

2. Unison V.2 – Wednesday 28 August

Outreach Committee are working on developing the database of Friends and Volunteers groups further to continue with a more personalised approach.
The final UNISON event for this year have been scheduled for at the University Club Café for 5.30-7.00 pm 27 November 2013 with the first event for next year scheduled for 26 February 2014.

3. **Postgraduate Research Travel Awards – Friday 1 November 2013**
Arrangements are well underway for the Postgraduate Research Travel Awards to be held in the Prescott Room at the Vice-Chancellery.

4. **Senate Dinner – Monday 4 November 2013**
Final arrangements are underway for the annual dinner with the UWA Senate in the University Club Private Dining Room. Invitations to Councillors will be sent out shortly.

   Please remember that a group photograph of the current Convocation Council will be taken on the steps of the University Club before the dinner.

5. **50th Reunion of 1963 Graduates – Saturday 16 November 2013**
Planning is well underway with Pauline working closely with the 1963 Committee. Invitations have now been sent out and the Committee will be following up to get attendance to the maximum.

   We are happy to report that we were successful in getting $1000 community grant to assist with some of the costs associated with the 50th Reunion from the Council on the Ageing (WA) Inc as part of the Bendigo Bank Seniors Week Festival 2013. Many thanks to Fran Pesich for preparing the successful submission.

6. **UWA Historical Society Annual Lecture – Tuesday 26 November 2013**
The UWAHS Annual lecture was deferred due to guest speaker. Because Reg Appleyard had knee surgery which is taking a long time to heal, the UWAHS have also asked Paul McLeod to co-present this lecture. The event is now scheduled for Tuesday 26 November, with tea and cake at 4pm for a 5pm start for the presentation. The format has changed to a question and answer style to draw out anecdotes and was agreed to by both professors. This allows Paul to do the introductions and introductory section. Warden of Convocation will be doing the thank you speech.

7. **End of Year Celebration – Tuesday 26 November 2013**
As reported in the minutes of the previous Council meeting, Outreach have been considering holding the End of Year Celebration following the UWAHS Annual Lecture with St George’s College as the venue.

   The Warden of St George’s, Ian Hardy, has indicated that if Convocation wanted to have its own event immediately after the UWAHS event it could be arranged as an outdoor event with wine and pizza (using the newly acquired pizza oven) in the quadrangle.

**UPDATE ON 2014 EVENT PLANNING**

8. **25th Reunion**
The Outreach Committee have discussed possible dates for the 25th reunion to be held in 2014. The Committee believe that the event should be held during the Autumn Graduation Ceremonies as many people travel to campus to attend graduations of their children. With this in mind availability was checked with the University Club. The only space available is the Lower Colonnade which has capacity for 120-150 guests.
Based on the September 2013 issue of UWA Alumni News, Outreach may need to reconsider the offering of 25th reunion event. There seems to be a plethora of reunion events arranged across the faculties.

9. **Second Ordinary meeting- 19 September 2014**
   University Club Banquet Hall has been booked for the event. Guest speakers are still being considered for this event. Options being considered are:

   - Sue Murphy (CEO Water Corporation);
   - Cliff Rosenberg (Managing Director, LinkedIn)

**UNIVIEW – February 2014 issue**
Ideas for the next issue are being investigated at the next Outreach Committee meeting.

**MEETINGS**
Meeting of Graduate Outreach Committee held second Tuesday of each month
**Next meeting will be** 4.30 pm Tuesday 8 October 2013 at University Club Cafe